

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
March 20, 2023

Chair Shillo called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on March 20, 2023 at 4:00 PM at the Island Community Center and via Zoom.

Commissioners Ace Ahrens, Heather Burnham and Jim Reid were present. Also in attendance were Geb Cook, Dave McCall and Deanna Ross. No members of the public were present.

Chair Shillo established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment - Commissioner Burnham reported that she received a thank you card from the Ski Club for the extra boats that were added for their trips. Commissioner Burnham asked management to share with the crew. There was no public comment.

Minutes

Resolution 2023-040

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the following minutes: February 3, 2023 and February 21, 2023:

Moved by: Commissioner Reid

Seconded by: Commissioner Cashel

Ayes: Ahrens, Burnham, Cashel, Reid and Shillo

Nays: None

Warrant

RESOLUTION 2023 – 041

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated March 20, 2023, in the amount of \$58,923.74

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: Ahrens, Burnham, Cashel, Reid and Shillo

Nays: None

The BOC discussed the current medical policies. Vision and Medical policies will be renewed July 1, 2023. Commissioner Shillo reported that the medical should be very similar to the current policy.

Legal

Dental Insurance Renewal

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RESOLUTION 2023 - 042

WHEREAS the current contract with Metropolitan Life Insurance Company for dental insurance expires on May 1, 2023, two quotes were received for a one-year renewal term, and management recommends the MetLife plan based on best value;

THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby directs and authorizes Mr. Geb Cook to execute a contract for the \$2,000 maximum yearly benefit plan with Metropolitan Life Insurance Company, administered by Employer's Dental Trust, and any related ancillary documents, and authorizes management to pay invoices when properly invoiced and approved by management.

Moved by: Commissioner Reid
Seconded by: Commissioner Burnham
Ayes: Ahrens, Burnham, Cashel, Reid and Shillo
Nays: None

357 Whistler Ave – Short-term lease

RESOLUTION 2023 – 043

WHEREAS, the Fishers Island Ferry District wishes to lease 357 Whistler Avenue for the period June 15, 2023 through September 15, 2023 to the Hay Harbor Club, Inc.; and

WHEREAS, the BOC has determined that the proposal is fair and reasonable and beneficial to the residents of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Ferry District authorizes management to execute a Lease Agreement with Hay Harbor Club, Inc. for a fully furnished house with a term of June 15, 2023, through September 15, 2022, without a renewal option for \$28,000 for the term, subject to the approval of District Counsel and the Town Attorney.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Burnham
Ayes: Ahrens, Burnham, Cashel, Reid and Shillo
Nays: None

HR

RESOLUTION 2023– 044

It is RESOLVED to increase the salary for **57692** to \$ 80,000 per year with effect February 9, 2023.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Burnham

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Ayes: Ahrens, Reid, Shillo, Burnham and Cashel
Nays: None

HR

RESOLUTION 2023– 045

It is RESOLVED to increase the salary for **60744** to \$80,000 per year with effect February 9, 2023.

Moved by: Commissioner Reid
Seconded by: Commissioner Ahrens
Ayes: Ahrens, Reid, Shillo, Burnham and Cashel
Nays: None

HR

RESOLUTION 2023– 046

It is RESOLVED to increase the salary for **25986** to \$150,000 per year and \$5000 bonus with effect February 9, 2023.

Moved by: Commissioner Burnham
Seconded by: Commissioner Reid
Ayes: Ahrens, Reid, Shillo, Burnham and Cashel
Nays: None

HR/Longevity

RESOLUTION 2023-047

Whereas it is resolved to rescind Resolution 2023--037

RESOLUTION 2023 – 037

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook grants a 2% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for ten years; and,

It is RESOLVED to note that with effect February 28, 2023, employee 47961 hourly wage be increased by 2% to \$26.52 per hour.

*Moved by: Commissioner Reid
Seconded by: Commissioner Burnham
Ayes: A. Ahrens, D. Shillo, H. Burnham, J. Reid and T. Cashel
Nays: None*

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Moved by: Commissioner Burnham
Seconded by: Commissioner Reid
Ayes: Ahrens, Reid, Shillo, Burnham and Cashel
Nays: None

HR/Longevity

RESOLUTION 2023 – 048

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook grants a 2% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for ten years; and,

It is RESOLVED to note that with effect February 28, 2023, employee 47961 hourly wage be increased by 2% to \$26.50 per hour.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Cashel
Ayes: Ahrens, Shillo, Burnham, Reid and Cashel
Nays: None

Ticketing Services - Mr. Cook updated the BOC. Discussion ensued regarding the potential removal of the fuel surcharge to alleviate the cost of the new scanning ticketing service. Additional discussion ensued regarding a potential start date. The BOC would like to start May 1, 2023 to aid in working out any kinks prior to the Memorial Day holiday weekend.

LEGAL - Ticketing Services

RESOLUTION 2023-049

Whereas the Fishers Island Ferry District seeks to upgrade the current passenger ticketing system.

Whereas two vendors with certain qualifications and experience with Auto/Passenger ferries were identified and provided proposals.

Therefore, it is resolved to accept managements recommendation to accept the proposal from Anchor Operating System, LLC as the best value based on quality, cost, and efficiency.

It is further resolved to authorize George Cook to execute the Anchor Operating System, LLC Services Order and any other documents related to the order subject to review by the Town Attorney.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Reid
Ayes: Ahrens, Reid, Shillo, Burnham and Cashel
Nays: None

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Professional Services

RESOLUTION 2023 – 050

WHEREAS, a structural engineer is needed for the service life inspection of our south ferry loading ramp on Fishers Island,

Whereas, GNCB Consulting Engineer, P.C provides structural engineering services and has designed bulkheads and ramps for the Fishers Island Ferry before,

Therefore, it is resolved to accept managements recommendation to accept the proposal from GNCB Consulting Engineers, P.C for \$3,300.00 plus reimbursable expenses not to exceed \$500.00.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: Ahrens, Reid, Shillo, Burnham and Cashel

Nays: None

EBDG Update - Mr. Cook updated the BOC. Discussion ensued. The BOC would like a professional survey done that reflects specific needs of Fishers Islanders. Optimum time frame would be to complete the survey prior to Memorial Day weekend and prior to EBDG's completion of their report. The BOC stressed the importance of the survey being disseminated through various ways including the website, email, QR codes, etc. to capture as much input as possible.

Professional Services - Survey

RESOLUTION 2023 - 051

WHEREAS the Fishers Island Ferry District Board of Commissioners (BOC) has previously engaged Elliot Bay Design Group (EBDG) for a comprehensive fleet assessment of current vessels, terminals, and operating schedule.

WHEREAS after the EBDG operational evaluation the Fishers Island Ferry Board of Commissioners feels that it would be in the best interest of taxpayers and the community at large that a survey be conducted to allow for proper community input.

RESOLVED that the BOC of the FIFD hereby accepts the project change request by EBDG dated 2/24/2023 for \$19,175 and authorizes the District Manager to sign on behalf of.

Moved by: Commissioner Cashel

Seconded by: Commissioner Burnham

Ayes: Ahrens, Reid, Shillo, Burnham and Cashel

Nays: None

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Professional Services Appraisal - Mr. McCall updated the BOC. In an effort to determine correct replacement value and ensure correct insurance coverages, the FIFD will be hiring an appraiser to assess the Annex and Freight Buildings, Terminal Building, Airport Parade Grounds and 357 Whistler Residential Building.

Professional Services Appraisal

RESOLUTION 2023-052

Whereas the Fishers Island Ferry District Board of Commissioners (BOC) has determined that it has been more than 15 years since certain buildings under its management were last valued for insurance purposes, and

Whereas, quotes were requested from two qualified appraisers and only one submitted a proposal. Therefore, the BOC accepts the proposal from Peconic Appraisals, Inc of Greenport, NY for \$5000.00 to appraise the following properties for insurable value: Annex and Freight Buildings, Terminal Building, Airport Parade Grounds and 357 Whistler Residential Building.

Moved by: Commissioner Reid

Seconded by: Commissioner Burnham

Ayes: Ahrens, Reid, Shillo, Burnham and Cashel

Nays: None

Management Reports

Race Point Update - Mr. Cook reported that the Race Point will be returning from the Shipyard tomorrow, Tuesday, March 21, 2023. The use of the Race Point will be limited to commercial needs until the week of March 27, 2023.

Other - A small discussion ensued regarding summer seasonal hirings and the possibility of hiring a marketing intern/consultant to promote the Ferry.

Executive Session - No executive session is needed at this time.

Next BOC Meeting is scheduled for Monday, April 3, 2023, at 4:00 PM at the Community Center and via Zoom.

Adjournment

There being no further business to discuss, and on motion made by Commissioner A. Ahrens, seconded by Commissioner J. Reid, the meeting was adjourned at 4:53 pm.