

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
October 26, 2020

Acting Chairwoman Burnham called a teleconference meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on October 26, 2020 at 5:00 PM.

Commissioners Jim Reid and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, Jon Haney, Linda Flinn, Jesse Marshall and Deanna Ross. Chairman Ahrens and Commissioner Bloethe were absent. There were no members of the public present.

Acting Chairwoman Burnham established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment - Mr. Murphy reported that he received an email from Island Health Project regarding their processes and will be discussed later in the meeting. There was no public comment.

Warrant

RESOLUTION 2020 – 155

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 26, 2020, in the amount of \$53,219.51.

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: H. Burnham, J. Reid and D. Shillo

Nays: None

Finance & Traffic - Mr. Cook updated the BOC on September 2020 financials. Overall revenues were up 30% and freight was up 56% compared to September 2019. Mr. Murphy reported that cash flow is looking good on the Balance Sheet and the District may only be looking at a possibility of \$100,000 loss at the end of the year. Commercial freight is expected to remain high due to the number of ongoing projects. September traffic numbers were reviewed. Passengers were down 34%, Vehicles up 1% and Commercial up 18% compared to September 2019. Commissioner Burnham has asked management to invite the Finance Committee to a BOC meeting sometime in November to discuss any thoughts they may have before year end.

Marine

Silver Eel Update - Mr. Haney updated the BOC. Silver Eel returned to service at the beginning of last week. An oil leak was discovered on the following Monday. It was found to be a leaky cam shaft requiring replacement of the new power head which is under warranty. Silver Eel will remain out of service until the new power head is installed. Mr. Haney does not have an estimated time frame for the repair at this time. Commissioner Burnham reported that a commuting employee expressed how crowded the Munnatawket felt with both the school students and commuting workers together. Mr.

Cook believes that most people that have vehicles are staying in their vehicles for the trip to prevent further over crowding of the cabin.

RP/MU - Mr. Haney updated the BOC. Crew mechanics visited the shipyard today to assess what will be needed to revamp the bridge for new controls. Mr. Haney or Mr. Cook will be visiting the Shipyard at least three times weekly to assess progress. As of today the old engines have not been pulled. Regarding Munnatawket, there will be a crew meeting tomorrow to firm up the *start and stop* procedures of the boat. In addition, there will be discussion with the crew regarding enhanced cleaning and disinfectant measures due to the recent increase in Covid-19 cases throughout the region. Mr. Cook reported that Auctions International will be arriving on Wednesday to look at Race Point's spare engine and all the spare parts related to those engines to sell.

IHP Process - Mr. Murphy reported that an email was received from Mrs. Suzanne Parsons outlining the protocols IHP has in place for the handling of Covid-19 cases, contact tracing of those cases and individuals who may be in quarantine, particularly with regard to traveling via the ferry. Discussion ensued regarding the current procedures in place including encouraging people to stay in their car, keeping the windows up if unmasked, placing tickets under the driver windshield wiper and the option of calling the office for a ticket as opposed to going inside.

Snow Removal

RESOLUTION 2020 - 156

Whereas the District's New London terminal requires annual snow clearing and removal services, Management has selected Hayes Services, LLC from the quotes received based upon pricing, reputation and lowest responsible quote.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District accepts the Hayes Services, LLC quote for the winter seasons starting November 1, 2020 and ending April 1, 2023 in the amount of \$5,800.00 per annum, instructs management to execute the contract upon review of counsel authorizes management to pay invoices when properly invoiced and approved.

Moved by: Commissioner Shillo

Seconded by: Commissioner Reid

Ayes: H. Burnham, J. Reid and D. Shillo

Nays: None

Cardinal Service Agreement

RESOLUTION 2020 - 157

WHEREAS the current annual contract with Cardinal Tracking, Inc. for repair and software services for the freight tracking equipment (TrackPad) expires on December 26, 2020 and management recommends renewing the contract for \$1,900.00 for one year;

THEREFORE, BE IT RESOLVED, subject to review by counsel, that the Board of Commissioners hereby authorizes management to execute the 2020 service contract and any ancillary documents and authorizes management to pay invoices up to \$1,900.00 when properly invoiced and approved.

Moved by: Commissioner Reid
Seconded by: Commissioner Burnham
Ayes: H. Burnham, J. Reid and D. Shillo
Nays: None

Legal

RESOLUTION 2020 - 158

WHEREAS, Island Yacht Services, LLC (IYS) is a marine services business providing electrical engineering services throughout New York and New England; and

WHEREAS, the BOC of the FIFD has requested a quote from Island Yacht Services for professional services related to electrical engineering for the repowering of the M/V Race Point; and

WHEREAS, the BOC of the FIFD has determined that Island Yacht Services experience and expertise is ideal for the repowering.

Now, therefore be it RESOLVED that the BOC waives the requirement of a second quote in Guideline 8 of the FIFD's Procurement Policy; and be it further

RESOLVED that the BOC of the FIFD hereby accepts the proposal of IYS dated September 14, 2020 for professional services, the fee not to exceed \$8,000.00, subject to the approval of District Counsel.

Moved by: Commissioner Reid
Seconded by: Commissioner Shillo
Ayes: H. Burnham, J. Reid and D. Shillo
Nays: None

FI Coservancy & Phragmite Treatment - Mr. Cook reported that the FI Conservancy has received permits to treat invasive phragmites on Airport lands and Waste Management properties. This work will be done in the Fall of 2021. All neighboring properties received a letter informing them of this upcoming project.

BD Request for Rental Space - Mr. Cook informed the BOC that he received an email from Mark Richards expressing interest in renting the available space in the freight building for storage. Discussion ensued. The BOC has asked management to define the storage space and how it can be used and post the rental space to the public prior to any decision being made.

Airport - Mr. Cook was on a Town Planning Board call today regarding the airport access road and the retention pond. Neither the access road or the retention pond is on the site plan. The Town Attorney said this could be addressed in two ways either renegotiating the lease with Mr. Brad Burnham or The Ferry District can write a letter acknowledging the access road and retention pond are not part of and allowing it. Mr. Cook will draft a letter in the upcoming weeks and share with the BOC prior to moving forward.

Other - The BOC would like to acknowledge Mrs. Jane Ahrens with regard to the proposed Buoy Tree to be constructed on the Fort Stretch for the holiday season. The BOC concurred that this is a great idea and it has their full support.

Executive Session - The BOC has agreed that no executive session is needed at this time.

HR / DKH

RESOLUTION 2020 – 159

It is RESOLVED to amend resolution 2020 -148 from September 29, 2020 to the end of business on September 23, 2020.

Moved by: Commissioner Burnham
Seconded by: Commissioner Reid
Ayes: H. Burnham, J. Reid and D. Shillo
Nays: None

RESOLUTION 2020 – 160

It is RESOLVED to rescind resolution 2020 – 153

Moved by: Commissioner Shillo
Seconded by: Commissioner Burnham
Ayes: H. Burnham, J. Reid and D. Shillo
Nays: None

RESOLUTION 2020 - 153

Whereas, the Fishers Island Ferry District additional assistance in transitioning accounting supervisors; and

Whereas, the Fishers Island Ferry District wishes to engage Diane Hansen for up to 30 hours of on-site consultation and ten hours of telephonic consultation; and

Therefore, it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District engages Ms. Hansen for up to 30 hours of on-site and an additional ten hours of telephonic support to assist in training new staff at a rate of \$100.00 per hour subject to review of district counsel.

*Moved by: Commissioner Burnham
Seconded by: Commissioner Reid
Ayes: A. Ahrens, H. Burnham, J. Reid and D. Shillo
Nays: None*

RESOLUTION 2020 - 161

Whereas, the Fishers Island Ferry District requires additional assistance in transitioning accounting supervisors; and

Whereas, the Fishers Island Ferry District wishes to engage Diane Hansen for on-site consultation and telephonic consultation with effect September 29, 2020 and to end no later than November 30, 2020; and

Therefore, it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District engages Ms. Hansen for on-site and telephonic support to assist in training new staff at a rate of \$100.00 per hour and authorize management to execute the agreement subject to review of district counsel.

Moved by: Commissioner Shillo

Seconded by: Commissioner Reid

Ayes: H. Burnham, J. Reid and D. Shillo

Nays: None

HR / KAN

RESOLUTION 2020 – 162

Whereas Ms. Alfred-Neiman resigned with effect October 16, 2020; and

Whereas Ms. Alfred-Neiman will be remaining on the island until November 30, 2020; and

Whereas Ms. Alfred-Neiman has offered to continue to work until November 27, 2020; and

Whereas Ms. Alfred-Neiman has not worked from October 17 through October 26th; and

Therefore it is RESOLVED to rescind Resolution 2020 -147; and

It is further RESOLVED that the Fishers Island Ferry District accepts Kathleen Alfred-Neiman's revised resignation date of November 27, 2020.

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: H. Burnham, J. Reid and D. Shillo

Nays: None

HR / KC

RESOLUTION 2020 – 163

It is RESOLVED to increase employee # 28425 's pay rate from \$14.79 to \$16.00 with effect November 4, 2020.

Moved by: Commissioner Reid

Seconded by: Commissioner Burnham

Ayes: H. Burnham, J. Reid and D. Shillo

Nays: None

HR / Other

RESOLUTION 2020 – 164

Whereas the Fishers Island Ferry District Board of Commissioners wishes to show its appreciation to its employees for extraordinary service provided throughout the Covid 19 Pandemic; and

Whereas the Ferry District employs Captains, Deckhands, Cashiers, Freight Agents, accounting staff and supervisory personnel; and

Therefore, it is RESOLVED to award the one-time merit payment to the employees listed below in appreciation for their hard work and dedication to serving the people of Fishers Island during the summer of 2020.

FISHERS ISLAND FERRY DISTRICT ONE-TIME MERIT

NAME	Payment
ALLEN, Jonathan	\$ 500
ASMOLOV, Katarzyna	\$ 750
BENTLEY, Kyle	\$ 500
BRIDGMAN, Chriss	\$ 750
CARROLL, Kevin	\$ 1,250
CONARY, Steven	\$ 750
CURBELO, Karina	\$ 750
DENISON, David	\$ 750
DORSETT, Kristopher	\$ 1,250
EAGAN, Daniel	\$ 1,250
ESPINOSA, Nicholas	\$ 1,250
FIORA, Michael	\$ 1,250
FORD, Polly	\$ 1,250

FRANCO, Michael	\$	1,250
HANEY, Jonathan	\$	1,250
HARRING, Vince	\$	750
KUCSERA, Hunter	\$	750
LAVIN, Robert	\$	1,250
MARSHALL, Jesse	\$	1,250
MASON, Rhamir	\$	1,250
MCCARTHY, Jasmin	\$	1,250
MIRABELLI, Anthony	\$	1,250
MORGAN, John	\$	1,250
NEWELL, Christopher	\$	1,250
ORTIZ, Leonard	\$	1,250
PARADIS, John	\$	1,250
SPOHN, Evan	\$	1,250
TIRABASSI, Ian	\$	750
WHITE, Nathan	\$	1,250
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TOTAL	\$	30,750

Moved by: Commissioner Burnham
 Seconded by: Commissioner Reid
 Ayes: H. Burnham, J. Reid and D. Shillo
 Nays: None

The BOC would like to express thanks and appreciation to management and the crew!

Next BOC Meeting is scheduled for Monday, November 9, 2020 at 4:00 PM via Tele/Videoconference. This meeting was originally scheduled in New London and management will work on a solution so employees can ask questions or participate in the meeting.

Adjournment

There being no further business to discuss, and on motion made by Commissioner D. Shillo, seconded by Commissioner H. Burnham, the meeting was adjourned at 6:04 pm.