

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
September 4, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on September 4, 2018 at 4:30 PM.

Commissioners Heather Burnham, Peter Rugg and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy and Deanna Ross. RJ Burns and Diane Hansen were present via telephone. Commissioner William Bloethe was absent. Several members of the public were present.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that no correspondence was received. On behalf of the Board of Commissioners, Chairman Ahrens would like to acknowledge and thank the Ferry crew and staff for their hard work during the busy summer season. Mr. Cook thanked the Board on behalf of the crew and staff. There was no public comment.

Warrant

RESOLUTION 2018 – 162

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated September 4, 2018, in the amount of \$47,066.88.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

Management Reports

Marine - Mr. Burns updated the BOC. Mr. Burns thanked the BOC for their compliment and reported that for the first time in several years, the Ferry District went through the entire peak season without any mechanical breakdowns and no trips were cancelled throughout the season.

Estimates were solicited and received for NLT snowplowing and a resolution will follow. The new contract price remains the same as last year.

Munnatawket re-power proposals were issued last week. Bids are due to be received by 1pm on September 17, 2018. The RFP states that site visits are mandatory in hopes to minimize any change orders. Bids will be opened at 3:30 on September 17, 2018 and awarded on October 1, 2018. Munnatawket will be available January 1, 2019 for the re-power.

Race Point's shipyard RFP was also issued last week. Bids are due by September 14, 2018, opened September 17, 2018 and awarded October 1, 2018. A stipulation of the RFP states that Race Point will be available on October 9, 2018 and must be due back by December 10, 2018. This time frame will allow the larger boat to be in service during the winter when fuel needs increase on the island.

Mr. Burns confirmed with Cross Sound Ferry the winter availability of North Star in the event it is needed due to delays in completion of ferry repairs. (Note - we should confirm pricing and make a resolution.)

Commissioner Rugg asked for a summary of the key items for Race Point's Shipyard package. Mr. Burns informed the BOC that this information is available under the RFP tab on the Ferry Website.

Commissioner Burnham asked if there was a penalty clause in the RFP in the event that the boat was not completed by December 10, 2018. Mr. Burns responded that there is a system of checks and balances in place for projects like these. In the event that a delay is caused by weather, the yard would generally ask to add the lost days on the end of the yard period. The penalty clause is \$1,800 per day, which would help cover the cost of using the North Star if that were needed.

Dredging Silver Eel Cove Channel- Mr. Cook updated the BOC. The Ferry District is waiting for the permitting to be completed. The goal for dredging is set for October/November 2018. All spoils will be deployed along the berm with some left for the proposed Ferry Park, which is headed by ex-commissioner Ms. Lucinda Herrick. Mr. Murphy reported that the owners of the vehicles located at the dumping area were asked to move them by September 15, 2018. Mr. Cook reported that any aroma should be short lived as the material being dredged is mostly sand.

Ticket Exchange - Mr. Murphy updated the BOC. Deadline to exchange old ticket books is October 1, 2018. A resolution to follow. Commissioner Rugg reported that an individual told him he thought passengers were misinformed about keeping the other half of their ticket for return travel. All crew members issuing and collecting tickets were instructed to inform passengers to retain their half ticket for return. In an effort to help improve communication, management has agreed to work on the possibility of having something printed on the return ticket so passengers know to keep them.

Eversource Energy Audit & Proposal - Mr. Cook updated the BOC. Eversource completed a free energy audit and submitted a proposal for the New London Terminal. An inspection of the terminal took place and Eversource provided a detailed report showing the conversion of all light fixtures to LED lights would provide a cost savings of \$275 per month. The initial cost to the FIFD would be \$8,000 at zero percent financing. Mr. Cook has reached out to the TOS Controller for advice and is awaiting her response. A total of three audits may be required. The sign up date deadline is September 29, 2018.

Executive Session - The BOC has determined that no executive session is needed.

BD Settlement

It is hereby RESOLVED to rescind resolution 2018-155.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2018 – 155

WHEREAS, the District was presented with a claim by BD Restoration and Remodeling for the sum of \$272.18 as reimbursement for a lost pallet of pool chemicals on or about July 5, 2018; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$272.18 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: Ahrens, Bloethe, Burnham and Rugg

Nays: None

RESOLUTION 2018 – 163

WHEREAS, the District was presented with a claim by BD Restoration and Remodeling for the sum of \$266.83 as reimbursement for a lost pallet of pool chemicals on or about July 5, 2018; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$266.83 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo

Nays: None

Ticket Exchange

Resolution 2018 – 164

Whereas commuter ticket books with no stated expiration date were previously sold and;
Whereas management recommends that with immediate effect tickets and ticket books without an expiration date will cease to have value after September 30, 2018.

Therefore it is RESOLVED that commuter tickets without an expiration date may be exchanged up to October 1, 2018 for the current equivalent ticket.

It is further RESOLVED that commuter tickets without an expiration date from one season may be exchanged up to October 1, 2018 for a like value from another season or type ticket.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

Snow Plowing

Resolution 2018 - 165

WHEREAS, the Ferry District's New London terminal requires snow clearing and removal services; and

WHEREAS, management has solicited proposals from three vendors and received one proposal, and has determined that Hayes Services, LLC is a responsible bidder; now, therefore, be it

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby accept the proposal of Hayes Services, LLC for the period of November 1, 2018 through March 31, 2020 in the amount of \$5,800.00 and authorize and direct management to execute the service contract, subject to the approval of District Counsel.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

New York State Environmental Quality Review Act Negative Declaration

RESOLUTION 2018 – 166

BE IT RESOLVED THAT based on the Board of Commissioners' review and consideration of the Full Environmental Assessment Form, and consideration of the criteria for determining significance set forth in 6 NYCRR 617.7(c)(1), the Board of Commissioners of the Fishers Island Ferry District determined that dredging of Silver Eel Cove will not result in any significant impact to the environment and hereby issues a Negative Declaration, thus closing SEQRA.

It is further RESOLVED that the District Manager is requested to provide notice of this resolution to the Town of Southold Town Clerk and to post copies for the public.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

HR

RESOLUTION 2018 – 167

WHEREAS the District ratified the August 17, 2017 Stipulation of Agreement with CSEA, Inc. Local 1000, AFSCME, AFL-CIO regarding Advancement Ladders and;

WHEREAS said Advancement Ladders define qualifications and minimum wages for certain positions and;

WHEREAS, on August 30, 2018 Daniel Eagan, a Deckhand (FIFD), met the qualifications to be advanced to Captain (FIFD) as listed in the Ferry District's advancement ladder, and

WHEREAS his manager has recommended such action, it is therefore

RESOLVED with effect September 13, 2018, Daniel Eagan is promoted to full time Captain (FIFD) at the rate of \$22.00 per hour when performing the duties of Captain. Simultaneously Mr. Eagan is released from his full time Deckhand (FIFD) position and appointed as a part-time Deckhand (FIFD) at the rate of \$19.10 per hour when performing the duties of Deckhand (FIFD).

Moved by: Commissioner P. Rugg
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 – 168

It is hereby RESOLVED to rescind resolution 2018-160.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 – 160

It is RESOLVED that Kathleen Alfred-Nieman be appointed Account Clerk Typist (FIFD) with effect August 31, 2018, and be released from her current title Cashier (FIFD) at the end of business August 31, 2018.

*Moved by: Commissioner D. Shillo
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None*

RESOLUTION 2018 – 169

It is RESOLVED that Kathleen Alfred-Nieman be appointed part-time Account Clerk Typist (FIFD) with effect September 1, 2018, and be released from her current title Cashier (FIFD) at the end of business August 31, 2018.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

Resolution 2018 – 170

It is therefore RESOLVED to release Ms. Jasmin McCarthy from her part-time Clerk position with effect June 15, 2018 and on June 16, 2018 appoint Ms. McCarthy as a summer seasonal Cashier (FIFD) at a rate of \$12.50 per hour.

It is further RESOLVED to release Ms. McCarthy of her summer seasonal Cashier (FIFD) position with effect September 14, 2018 and on September 15, 2018 appoint Ms. McCarthy as a part-time Cashier (FIFD) at a rate of \$12.50 per hour.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 – 171

WHEREAS the Ferry District requires an additional part-time Purser (FIFD);

Therefore it is RESOLVED to appoint Steven Conary as Purser (FIFD) with effect September 13, 2018. Mr. Conary is released from his current title Deckhand (FIFD) at the end of business September 12, 2018.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 – 172

WHEREAS the District ratified the August 17, 2017 Stipulation of Agreement with CSEA, Inc. Local 1000, AFSCME, AFL-CIO regarding Advancement Ladders and;

WHEREAS said Advancement Ladders define qualifications and minimum wages for certain positions and;

WHEREAS, Nathan White, a Deckhand (FIFD), has met the qualifications to be advanced to Freight Agent as listed in the Ferry District's advancement ladder, and

WHEREAS his supervisor and his manager have recommended such action, it is therefore

RESOLVED to advance Mr. White to part time Freight Agent (FIFD) with effect September 13, 2018 and at the end of business on September 12, 2018 Mr. White is released from his Deckhand (FIFD) title.

It is further RESOLVED to increase, beginning September 13, 2018, the hourly wage rate of Nathan White from \$12.75 to \$15.00.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner P. Rugg
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

Resolution 2018 – 173

WHEREAS The Fishers Island Ferry District requires additional Deckhands; it is

RESOLVED to appoint, with effect September 13, 2018, Benjamin Newell as part-time Deckhand (FIFD) at a rate of \$12.50 per hour.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None

Other - The BOC has agreed to change the October 15, 2018 meeting to 4pm to open bids. Discussion ensued regarding a future date to hold a fall BOC meeting at the New London Terminal. No specific date has been set at this time.

Mr. Cook informed the BOC that Z&S has started occupying the Whistler Avenue house for a rental term of 6 months.

Mr. Cook is awaiting a response from Mr. Luke Fowler regarding a future theater discussion. The Theater received an August utility bill of \$3,400. Management has been in contact with the Fishers Island Utility Company and is trying to determine what set off the surge and demand charge.

Mr. Cook has not received any recent updates regarding the airport hangar and will regroup with Mr. Brad Burnham.

Mr. Murphy has reminded the BOC that the FIFD is continuing to look into other revenue streams to augment ferry operations and to support its aging infrastructure.

Next Scheduled Meeting – Monday, September 17, 2018 at 4:30pm at the Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner P. Rugg, seconded by Commissioner A. Ahrens, the meeting was adjourned at 5:33 pm.