

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
December 11, 2017

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on December 11, 2017 at 4:30 PM.

Commissioners William Bloethe, Heather Burnham and Peter Rugg were present. Also in attendance were Geb Cook, Gordon Murphy and Deanna Ross. RJ Burns and Diane Hansen were present via telephone. Commissioner Dianna Shillo was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that several items of correspondence were received. A letter was received by Patty Cook requesting fare abatement for necessary medical treatment. The BOC has agreed to offer 100% fare abatement for car until July 31, 2018. Mr. Murphy will inform Ms. Cook. A letter was received from Keith Neilson from Docko, INC. stating his understanding of the delays of the dolphin work at the north ramp of Silver Eel Cove. A letter to Elizabeth McCance from the Fishers Island Ferry District was sent supporting the efforts of the Henry L. Ferguson Museum applying for a Conservation Catalyst grant for sea grass management and monitoring program. There was no public comment.

Minutes

RESOLUTION 2017 - 224

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 13, 2017 meeting.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Warrants

RESOLUTION 2017 - 225

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 11, 2017 in the amount of \$54,991.75.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

RESOLUTION 2017 - 226

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 11, 2017 in the amount of \$35,958.41.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Budget Modification

RESOLUTION 2017 - 227

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2017 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM1910.4.000.000	Ferry Insurance	\$2,700
SM1910.4.000.300	Workers Comp	\$3,100
SM1930.4.000.000	Insurance Claim	\$4,000
SM5710.4.000.200	Utilities FI	\$5,000
SM5710.4.000.300	Fuel Oil, Vessels	\$29,000
SM9010.8.000.000	NYS Retirement Benefit	\$78,000
SM9050.8.000.000	Unemployment Ins	\$3,500
	Total	<u>\$125,300</u>

Increase Appropriations

SM5710.1.000.000	Personal Service (Payroll Expense)	\$94,000
SM5710.1.000.300	Vacation earnings	\$5,300
SM5710.4.000.000	Ferry Operations/Other/Misc	\$5,200
SM5710.4.000.100	Utilities NL	\$5,000
SM5710.4.000.600	Janitorial Supplies	\$1,000
SM5710.4.000.900	Credit Card Fees	\$5,500
SM5710.4.000.400	Printed Material	\$500
SM5712.4.000.000	Commissioners Fees	\$800

SM9030.8.000.000	Social Security	\$8,000
	Total	\$125,300

Moved by: Commissioner A. Ahrens
 Seconded by: Commissioner P. Rugg
 Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg
 Nays: None

Traffic Update - Mr. Cook reviewed traffic numbers for November 2017. Passengers and vehicles were up over 2016, 18% and 21% respectively. Some delays were encountered due to charter runs and weather. Discussion ensued regarding better methods to update passengers when delays will be more than 30 minutes. Attempts are being made to update contact information of passengers so timely notification of delays can take place.

Management Reports - Mr. Burns informed the BOC that due to expected inclement weather this week, some heavy trucks that were scheduled for Wednesday, December 6th were cancelled; however, fuel charters are expected to run as scheduled. Management is looking into other options in the event that cancellation would be necessary. On December 19, 2017, Active Shooter training will take place for captains and senior deck hands. In an effort to provide revenue opportunities for the FIFD, Mr. Burns reported that he met with some commercial fishermen regarding a proposal they wanted to present. Commercial fishermen with New York permits need to land their catch somewhere at a New York port and currently use Montauk which is becoming less and less commercial friendly. They are proposing to off-load their catch in refrigerated boxes in Silver Eel Cove several times weekly year-round and the FIFD would ship the boxes. The FIFD would receive the touch fees and the fees for shipping the boxes. Mr. Burns feels this would be low impact and has asked the BOC if they would be interested in learning more and hearing a presentation from the commercial fishermen. Both management and the BOC expressed awareness of the challenges and have agreed to listen to a presentation at a future date.

Race Point Update- Mr. Burns reported that operations are running well and there are no current issues.

Munnatawket Update - Mr. Burns updated the BOC on the Munnatawket. The USCG performed the required Haul and Internal Structure Exam two weeks ago. Several minor work list items were identified to correct. The job specific items in the shipyard contract are proceeding and going very well with only two minor change orders at this time. The crew has been working on the wheelhouse modifications including replacement of windows with heated windows and re-painting. Mr. Burns met with the naval architects and the Cummins engine representative last week regarding the design work for the engine installation. After review, the naval architect has strongly recommended that the reduction gears be replaced. Mr. Burns started receiving unofficial estimates and when the job spec for the RFP goes out to bid it will include two options; Part A and B. Part A being installation with existing reduction gears and Part B being installation with new reduction gears so when the plan review process with the USCG takes place, approval can take place regardless of what direction the FIFD agrees to.

Public Hearing - 2018 Leases

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby opens a public hearing on the 2018 Leases.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

There was no public in attendance.

Mr. Murphy presented that there are currently 19 leases with 3 potential new leases that management is actively looking into. Most of the leases are rollovers with rate changes. Pricing is on a straight 3 year term lease, which comes to a 2.6% increase on an annual basis. One security deposit and one rate change would allow for less administrative work and provide a much simpler method for all parties. Three new opportunities include Tom Ravino, Ledge light Plumbing and Nate Malinowski. A proposal was received from the Toldo Company that is currently under review. The rate changes will increase lease revenue from \$7,200.00 to \$8,600.00 monthly.

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby closes the public hearing on the 2018 Leases and enters general session.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

2018 – 2020 Leases

RESOLUTION 2017 – 228

Whereas the Board of Commissioners is required to renew and approve property leases and whereas a public hearing was duly advertised and held on December 11th at the Island Community Center; and

Whereas management recommends the attached schedule of leases for a three year period;

Therefore it is RESOLVED to accept the 2018 – 2020 leases subject to negotiation and review by counsel and authorize management to execute leases.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe and P. Rugg

Nays: None

Recused: H. Burnham

Airport Hangar Update - Mr. Cook updated the BOC. Mr. Cook has asked Attorney Patrick Fife for an updated opinion on real estate taxes but has not received it. Mr. Cook will contact attorney Richard Miller's office regarding prevailing wage. Discussion ensued and management and the BOC are moving forward.

Fuel Transportation Pricing - Mr. Cook updated the BOC. Over the past several weeks, Mr. Cook has met individually with Mr. Shillo, Mr. DuPont, Mr. Grebe and Mr. Ravino to discuss a proposed pricing schedule for fuel runs. In an effort to meet ferry costs and provide better coordination, management has proposed a minimum two truck pricing. Discussion ensued. Mr. Cook will reach out to the fuel suppliers on island and the BOC has determined that a public hearing will be set at the next BOC meeting.

Cross Sound Ferry Charter

RESOLUTION 2017 - 229

RESOLVED that the Board of Commissioners of the FIFD hereby authorizes and approves for the year 2018 the engagement of Cross Sound Ferry to provide emergency transportation services to Fishers Island in the event that FIFD Ferry Boats are inoperable, at a rate of \$800 per hour with a four (4) hour minimum and a twelve (12) hour per day maximum, and authorizes management to request said services if needed to restore FIFD operations.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Lofgren Settlement

RESOLUTION 2017 – 230

WHEREAS, the District was presented with a claim by Sten Lofgren for the sum of \$951.46 as reimbursement for damage to his vehicle, which loss resulted from the error of District staff; and it is

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District rescinds resolution 2017-208. It is further RESOLVED that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$951.46 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

RESOLUTION 2017 - 208

WHEREAS, the District was presented with a claim by Sten Lofgren for the sum of \$917.00 as reimbursement for damage to his vehicle, which loss resulted from the error of District staff; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation; therefore be it

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$917.00 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe and H. Burnham

Nays: None

2018 Board Calendar

RESOLUTION 2017 – 231

Whereas the Board of Commissioners is required to set its annual meeting calendar.

Therefore it is RESOLVED to accept the 2018 BOC calendar and instruct Mr. Murphy to have it sent to the Southold Town Clerk and have it posted on the Ferry District's website.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Accounting Procedures and Policies Manual

RESOLUTION 2017 – 232

Whereas the Ferry District is required to codify its accounting policies and procedures.

Therefore it is RESOLVED to accept the December 11, 2017 Accounting Policies and Procedures Manual and instruct management to annually review the manual.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Executive Session

At 18:00, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing collective bargaining agreement and employment history of an ex-employee.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: W. Bloethe, H. Burnham and P. Rugg
Nays: None

At 18:15, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: W. Bloethe, H. Burnham and P. Rugg
Nays: None

HR

RESOLUTION 2017 – 233

WHEREAS Derek Scroxtton has exceeded the requirements of the Freight Agent (FIFD) position;

THEREFORE, IT IS RESOLVED to increase Mr. Scroxtton' s wages from \$16.00 to \$17.00, with effect December 21, 2017.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg
Nays: None

RESOLUTION 2017 – 234

WHEREAS the Ferry District requires additional Deckhands (FIFD);

THEREFORE, IT IS RESOLVED to reinstate Robert Sasso as a part-time Deckhand (FIFD) with a starting wage of \$12.50 effective December 21, 2017.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner P. Rugg
Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg
Nays: None

RESOLUTION 2017 – 235

WHEREAS Steven Kamm has exceeded the requirements of a deckhand;

THEREFORE, IT IS RESOLVED to increase Mr. Kamm's wages from \$11.10 to \$12.10, with effect December 21, 2017.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg
Nays: None

RESOLUTION 2017 - 236

WHEREAS Anthony Mirabelli has performed with merit his duties as Captain (FIFD) for more than 25 years, and

WHEREAS his manager has recommended such action;

Therefore be it RESOLVED, that Mr. Mirabelli's wage be increased from \$28.41 to \$28.41 to \$28.69 per hour with effect December 21, 2017.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham and P. Rugg

Nays: None

Next Scheduled Meeting – **Wednesday, December 27, 2017 at 4:30pm** at the Fishers Island Ferry Office.

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner P. Rugg, the meeting was adjourned at 6:21 pm.