

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
October 16, 2017

Commissioner Rugg at the Fishers Island Community Center called to order a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") on October 16, 2017 at 4:30 PM. Commissioners William Bloethe, Heather Burnham, Peter Rugg and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, Diane Hansen and Deanna Ross. Commissioner Andrew Ahrens was absent.

Commissioner Rugg established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Murphy received two pieces of correspondence. A letter was received by the Commanding Officer of the US Coast Guard to the Fishers Island Ferry District expressing his appreciation for the dedication of Mr. Burns and the entire staff during the Active Shooter Training held on October 12, 2017. In addition, a letter was received from Mr. Richard Bartels voicing a noise complaint at night. The letter was discussed during the working session. Commissioner William Bloethe commented that he has had numerous individuals express dissatisfaction that there is no reservationist at the Fishers Island terminal on Mondays. Mr. Murphy responded that staffing has been the issue and they will continue to work toward a resolve. During times when no reservationist is available, passengers are asked to call the New London office to make a reservation.

Minutes

RESOLUTION 2017 - 185

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the July 10, 2017 meeting.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner W. Bloethe

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2017 - 186

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the September 5, 2017 meeting.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham and D. Shillo

Nays: None

Abstain: P. Rugg

Budget Modifications

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RESOLUTION 2017 - 187

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2017 Fishers Island Ferry District budget as follows:

Decrease Revenue

SM2089.000	Theatre	\$3,500
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Decrease Appropriations

SM9770.7.000.000	RAN Interest	\$3,500
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Decrease Appropriations

SM9710.7.000.000	Bond Interest	\$6,854
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SM9770.7.000.000	RAN Interest	\$4,500
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	Total	\$11,354
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Increase Appropriations

SM1420.4.000.000	Legal Fees	\$10,183
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SM5710.4.000.450	Merchandise	\$1,171
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	Total	\$11,354
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Moved by: Commissioner P. Rugg
 Seconded by: Commissioner D. Shillo
 Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo
 Nays: None

RESOLUTION 2017 – 188

RESOLVED that the Board of Commissioners of the Fishes Island Ferry District hereby amends the 2017 Fishers Island Ferry District budget as follows:

Increase Revenue

SM2770.20	Other Unclassified Revenue (H7.5710.00 Southold – Serial Bonds Proceeds)	\$380,000
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Increase Appropriations

SM5709.2.000.200	Docks and Terminals (H7.5720.2.400.200 Southold – Capital Projects)	\$380,000
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Moved by: Commissioner P. Rugg
 Seconded by: Commissioner H. Burnham
 Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

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Nays: None

Warrant

RESOLUTION 2017 - 189

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 16, 2017 in the amount of \$38,388.03.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner P. Rugg

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Management Reports

Munnatawket Update - Mr. Cook updated the BOC. The yard period is set to begin immediately after the installation of the A60 insulation on Race Point. The yard period is estimated last nine weeks.

Race Point Update- Mr. Cook updated the BOC. The chart plotter radar malfunctioned and was replaced. The unit could not be repaired. Estimates to upgrade and replace instruments on both boats were \$11,000 per boat.

Dolphin Update - Mr. Cook updated the BOC. All dolphin repairs are tentatively scheduled for completion in two weeks.

Two-Way Ticketing - Mr. Cook updated the BOC. Two-way ticketing has been in effect for since October 1. There have been a few glitches reported with the Kiosk reader. The reader was cleaned and appears to be working properly. Accommodations have been made to passengers during the transition period.

Operations Reports

2018 Budget - Mr. Murphy reviewed the 2018 Budget with the BOC. Management was able to confirm the property tax rate increase with the State of New York and Town of Southold. Ferry operations are at the level of 2016. Rents are expected to increase and remain the same over a new three year lease period. Management and all BOC members agree that creating and building a reserve fund for capital expenses is imperative. They will pursue ways to increase revenues. Mr. Rugg suggested if there are unspent expenses in December, these should be allocated to a reserve.

2018 Budget

RESOLUTION 2017 – 190

It is RESOLVED to approve the 2018 Fishers Island Ferry District operating budget of \$3,892,781.00.

Moved by: Commissioner P. Rugg

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Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Airport

RESOLUTION 2017 - 191

Whereas the Ferry District's resolution 2017-133 was incomplete and requires amending.

Therefore it is RESOLVED to amend Resolution 2017-133 to specify that the agreement between Mr. Cory Anderson and the Ferry District is an independent contractor agreement with effect June 1, 2017 to monitor the after business hours airport activity, assist pilots to complete the landing fee documents, and provide the Ferry District with airport statistics.

It is further RESOLVED to authorize management to execute the independent contractor agreement subject to review by counsel.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner W. Bloethe

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Ticket Policy and Price Amendment

RESOLUTION 2017 – 192

Whereas Management recommends that a one-way ticket for \$15.00 be instituted.

Therefore it is RESOLVED that all round trip passages start in New London; and

It is further RESOLVED that the Board of Commissioners approves a one-way ticket in the amount of fifteen dollars to be used on passage starting on Fishers Island with effect October 1, 2017.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner W. Bloethe

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Airport – APMS

RESOLUTION 2017 - 193

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WHEREAS the FAA, on August 17, 2017, approved a grant (FAA AIP No. 3-36-0029-020-2017, NYSDOT No. 0913.19) for the Airport Pavement Management System (APMS) design project in the amount of \$70,000; and

WHEREAS, C&S Engineers, Inc. has submitted a proposal in the form of a Lump Sum Agreement (Agreement) to complete this project in an amount not to exceed \$70,000 and with an expected completion on or before September 30, 2018; and

WHEREAS, the FIFD has agreed to serve as Sponsor Representative for the APMS.

Now, therefore, be it RESOLVED that the BOC of the FIFD accepts the proposal of C&S Engineers, Inc. and authorizes District Manager, Geb Cook to execute the Agreement on behalf of the FIFD as Sponsor Representative subject to approval of the Town Board of the Town of Southold.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner P. Rugg

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Service Agreement

RESOLUTION 2017 – 194

WHEREAS the current annual contract with Cardinal Tracking, Inc. for repair services for the freight tracking equipment (TrackPad) expires on December 27, 2017 and management recommends renewing the contract for \$1,750.00 per year;

THEREFORE, BE IT RESOLVED, subject to review by counsel, that the Board of Commissioners hereby authorizes management to execute the 2018 service contract and any ancillary documents and authorizes management to pay invoices up to \$1,750.00 when properly invoiced and approved.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Munnatawket Repower Award

RESOLUTION 2017 - 195

WHEREAS the Board of Commissioners at their meeting on June 26, 2017 directed management to purchase and have installed two new engines on the MV Munnatawket; and

WHEREAS a Request For Proposals was issued and advertised in a widely circulated publication; and

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WHEREAS six vendors submitted proposals for replacement main engines, and all proposals were evaluated by Gilbert and Associates Naval Architects who have determined that, of the six proposed engine vendors, Cummins Northeast offers the most appropriate engine; and

WHEREAS, the proposal of Cummins Northeast conforms to the published specifications, the pricing for two engines, two couplings and one control system for both engines of \$104,520, which price includes application engineering assistance, commissioning, testing, sea trials and documentation, is acceptable to management, and management recommends accepting the proposal from Cummins Northeast; and

WHEREAS there may be unforeseen circumstances which require change orders; now therefore it is

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from Cummins Northeast for \$104,520 to supply two new engines for the MV Munnatawket, exclusive of installation; and be it further

RESOLVED to authorize management to review and authorize change orders up to \$10,452; the total cost not to exceed \$114,972. It is further

RESOLVED to authorize management to execute contract and ancillary documents for this project after review by District counsel.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

C Arsenault Settlement

RESOLUTION 2017 - 196

WHEREAS, the District was presented with a claim by Christian Arsenault for the sum of \$310.00 as reimbursement for a computer, which loss resulted from the error of District staff; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$310.00 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: D. Shillo

Seconded by: H. Burnham

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

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Executive Session

At 17:32, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing employment and compensation matters.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

At 18:09, the following resolution was proposed:

RESOLVED, That the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

HR

RESOLUTION 2017 - 197

Whereas Kevin Norton has fulfilled the requirements of the deckhand position.

Therefore it is RESOLVED to increase Mr. Norton's wage rate from \$15.08 to \$ 16.08 with effect October 13, 2017.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2017 - 198

Whereas Mark Easter retired in January of 2012 and became Medicare eligible August 1, 2016; and

Whereas Mr. Easter requests that the District reimburse him for insurance costs (medical and prescription coverage) which supplement his Medicare coverage pursuant to the Employee Handbook and for dental benefit costs pursuant to past practice.

Therefore it is RESOLVED with effect August 1, 2017 to reimburse Mr. Easter for his submitted Medicare supplement costs and for 65% of his submitted dental coverage costs, per the provisions of the Employee Handbook (currently up to \$250 per month.)

Moved by: Commissioner H. Burnham

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Seconded by: Commissioner W. Bloethe

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2017 – 199

WHEREAS Deborah Doucette has resigned from her position as Freight Agent (FIFD) with the Fishers Island Ferry District effective October 3, 2017; and

WHEREAS Ms. Doucette has terminated her employment with the District with fewer than 10 years of service and, per the provisions of the Collective Bargaining Agreement with CSEA, Local 1000 AFSCME, AFL-CIO now in force, when Ms. Doucette becomes Medicare eligible she will not receive post-employment health coverage through the District.

THEREFORE, BE IT RESOLVED that the Board of Commissioners agrees to the payment to Ms. Doucette of \$2,666.40 in accumulated vacation time. No other accrued time will be paid.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner P. Rugg

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2017 - 200

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2017 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5710.1.000.000	Payroll Expense	\$2,666
	Total	\$2,666

Increase Appropriations

SM5710.1.000.300	Vacation Earnings	\$2,666
	Total	\$2,666

Moved by: Commissioner P. Rugg

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

RESOLUTION 2017 – 201

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WHEREAS Jaime Albohn has resigned from her position as Freight Agent (FIFD) with the Fishers Island Ferry District effective October 2, 2017 without working a shift; and

WHEREAS Jaime Albohn is not owed any compensation.

THEREFORE, BE IT RESOLVED that the Board of Commissioners accepts the resignation of Jaime Albohn with effect October 2, 2017.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

Next Scheduled Meeting – **Monday, October 16, 2017** at 4:30pm with a 3:30 working session at the Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner P. Rugg, the meeting was adjourned at 6:23 pm.