

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
December 12, 2016

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District ("the Ferry District") to order on December 12, 2016 at 4:30 PM.

Commissioners William Bloethe, Heather Burnham and Peter Rugg were present. Also in attendance were Gordon Murphy, Deanna Ross and several members of the public. Manager Burns was in attendance via telephone. Commissioner Shillo was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment

Mr. Murphy reported that he received a letter from an employee to be discussed during executive session. There was no public comment at this time.

Minutes

RESOLUTION 2016-231

RESOLVED that the Board of Commissioners hereby approves the minutes of the November 26 meeting as proposed.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

RESOLUTION 2016-232

RESOLVED that the Board of Commissioners hereby approves the minutes of the November 28 meeting as proposed.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

RESOLUTION 2016-233

RESOLVED that the Board of Commissioners hereby approves the minutes of the December 2 meeting as proposed.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, P. Rugg

Nays: None

Commissioner H. Burnham abstained as she was not in attendance at the December 2 meeting.

Warrants

RESOLUTION 2016-234

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 12, 2016, in the amount of \$70,743.43

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

Budget Modification

RESOLUTION 2016 -235

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2016 Fishers Island Ferry District budget as follows:

<u>Decrease Appropriations</u>		
SM1910.4.000.200	Airport Insurance	\$26
SM5710.4.000.000	Ferry Operations Other/Misc	\$28,000
SM9010.8.000.000	NYS Retirement	\$8,800
SM59030.8.000.000	Social Security	\$15,000
	Total	\$51,826
<u>Increase Appropriations</u>		
SM1310.4.000.000	Accounting/Finance	\$8,800
SM1420.4.000.000	Legal Fees	\$15,000
SM1910.4.000.300	Workers Comp Insurance	\$28,026
	Total	\$51,826

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

Enabling Act update – Commissioner Rugg reported that he has not received confirmation of approval from the Town of Southold, despite asking for it. Commissioner Rugg has also asked FIFD Counsel if further resolution needs to be taken at the Board of Commissioners and has not received any response. Commissioner Rugg will call Louisa Evans to see where the BOC stands regarding the matter.

BOC 2017 Calendar – Manager Murphy reported the proposed changes, limiting BOC meetings to two meetings per month.

2017 Board Calendar

RESOLUTION 2016-236

Whereas the Board of Commissioners is required to set its annual meeting calendar.

Therefore it is RESOLVED to accept the amended calendar and instruct Mr. Murphy to have it sent to the Town Clerk and have it posted on the Ferry District's website.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

The Lighthouse Works Annex proposal – Mr. Nate Malinowski reported that he has sent Manager Murphy and FIFD Counsel a draft lease. Mr. Murphy, Mr. Malinowski and Counsel will meet at 10am, December 13, 2016 to structure the lease in order to move the proposal forward.

Managers Reports

Manager Burns reported he is sending a letter of complement to the New London Police Department and the US Coast Guard regarding a verbal altercation between several Island Gardners employees that initiated on the Ferry and moved into a physical altercation in the Ferry parking lot on Fishers Island on Friday, December 9th. He reported he will include the Fishers Island Constable, Larry Horn as well as the Town Board representative, Louisa Evans, for praise in the collaborative efforts in resolving the incident in a timely manner.

Discussion ensued regarding the possible acquisition and conversion of a fresh water boat on the great lakes. Manager Burns will continue to research the boat and have Gilbert Associates look at it and provide a preliminary estimate.

Manager Burns reported that a contractor, Coastal Marine, will be visiting in the next few weeks to reassess and survey the dolphins of the north ramp at Fishers Island. Manager Burns will keep the BOC briefed as to the outcome of the survey. Commissioner Rugg reminded to board and management that the dolphin work should be bondable.

Manager Burns briefed the BOC regarding the status of the Race Point vessel. Manager Burns will be visiting the shipyard on Thursday, December 15th to complete the haul exam with the USCG. Manager Burns reported that the request for a dead weight survey of the boat has been granted from the USCG and all work is progressing well. It was also noted that certain undewarar areas

were experiencing abnormal mussel growth. Undercoating and diver options were being considered.

Resident ID Amendment

RESOLUTION 2016-237

RESOLVED, that the 2017 Resident ID program will allow year-round residents to use pictures of their Resident IDs on their mobile devices as proof of residency and eligibility for the resident fare discount in place of having the ID card on-hand.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

“Year-Round Resident ID Program” Amendment

Effective January 1, 2017

This amendment approved by the Ferry District Board of Commissioners on December 12, 2016, allows year-round residents to use pictures of their Resident IDs on their mobile devices as proof of residency and eligibility for the resident fare discount in place of having the ID card on-hand.

- 1) All year-round residents are encouraged to photograph the IDs of all family members, especially their children. Fishers Island teenagers are also encouraged to photograph their IDs onto their mobile devices for off-island travel.
- 2) In order to receive the discount, a picture of the Resident ID card must be displayed for all persons receiving tickets with the resident fare.
- 3) Residents are encouraged to save the pictures on their mobile devices under a “favorites” menu option to ensure a timely checkout process.

Enabling Act Update – Commissioner Rugg has asked the BOC to revisit the Enabling Act Update as he had received an email from Counsel during the meeting. Counsel has recommended an Enabling Act Resolution. Discussion ensued and the following resolution was proposed and approved.

Enabling Act

RESOLUTION 2016-238

WHEREAS the Board of Commissioners (“BOC”) of the Ferry District has determined that certain provisions of the Enabling Act of 1947 for the Ferry District require updating and amendment to address the current managerial and operational needs of the FIFD; and

WHEREAS the BOC has presented the proposed amendments to the Town Board of the Town of Southold for their review and consideration; and

WHEREAS, the BOC presented the proposed amendments to the residents of the Ferry District at a public hearing on November 25, 2016 at which time all residents were given the opportunity to present questions and comments on said amendments; and

WHEREAS, no unresolved objections to the proposed amendments were made to the BOC at the public hearing.

Now, therefore be it RESOLVED that the BOC of the Ferry District hereby accepts and approves the proposed amendments to the Enabling Act of 1947, dated November 25, 2016, and authorizes and directs Commissioner Peter Rugg to transmit the same to Senator Ken LaValle and Assemblyman Anthony Palumbo for review and consideration in their next legislative session, subject to ratification by the Town Board of the Town of Southold and approval of District Counsel and the Town Attorney.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

Airport Update – Manager Murphy updated the BOC regarding the FAA visit and review on Thursday, December 8th. Adjustments of lighting were made and the air lights have been passed by the FAA. Mr. Murphy reported he is still waiting for the final numbers from Baseline King and C&S.

Accounting Consultant

RESOLUTION 2016-239

WHEREAS the Ferry District requires the professional services of an accounting consultant for accounting and QuickBooks support, has received a quote from a vendor, and management recommends the firm Capalbo Accounting Services based on their pricing and knowledge of the Ferry District.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby accepts the terms presented by Capalbo Accounting Services, directs and authorizes Mr. Gordon Murphy to engage said firm subject to review of counsel, and authorizes management to pay invoices consistent with its quote when properly invoiced and approved.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg

Nays: None

Public Comment – Mr. Alex Williams arrived at the BOC meeting and reported to the BOC that he has submitted a proposal to the FIFD, Walsh Park, FI Club, Mr. Murphy, and the FI School to repair the private road that runs parallel to the Fort Stretch Road. Mr. Williams will continue to keep the BOC updated when he receives responses from the various entities that own property on the private road.

Bid Openings - Mr. Murphy reported that two bids were received for FI Terminal Heating Oil including one bid from Goose Island and one bid from Z&S. Mr. Murphy also reported that two bids were received for FI Janitorial Services including one bid from Ms. Scroxton and a second bid which was past the deadline. Discussion ensued regarding the bids and the following resolutions were approved.

FI Janitorial Services

RESOLUTION 2016-240

RESOLVED, that the Board of Commissioners of the FIFD hereby accepts the proposal of Darcy Scroxton for contracted janitorial services for the Fishers Island terminal for Jan 1, 2017 – December 31, 2018 pursuant to the terms within the RFP at a rate of \$2,400 per annum billed monthly in arrears and authorizes and directs Assistant Manager, Gordon Murphy to execute a contract for said service, subject to the approval of the FIFD counsel.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg
Nays: None

FI Terminal Heating Oil

RESOLUTION 2016-241

RESOLVED that the Board of Commissioners of the FIFD hereby accepts the proposal of Z&S Fuel & Service, Inc. to deliver heating oil as needed January 1, 2017 – December 31, 2018, at the barge price of either Groton Harbor or New Haven on the day of delivery, plus a \$0.92 per gallon delivery charge.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg
Nays: None

Executive Session

At 17:51, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters

Proposed by: Commissioner P. Rugg
Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg
Nays: None

At 18:31, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: Commissioner H. Burnham
Seconded by: Commissioner P. Rugg
Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg
Nays: None

Next Scheduled Meeting – Monday, December 26, 2016 at 4:30pm

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner A. Ahrens, the meeting was adjourned at 6:32 pm.