

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
November 8, 2016

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on November 8, 2016 at 4:30 PM.

Commissioners William Bloethe, Heather Burnham, and Dianna Shillo were present. Also in attendance were Gordon Murphy, RJ Burns, John Haney, Diane Hansen, Deanna Ross and members of the public. Commissioner Rugg was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment

Manager Murphy reported no correspondence was received.

Members of the Labor Management Committee questioned the BOC as to the progress of the wage/advancement ladder. Positive dialogue ensued between the Labor Management Committee, members of Management and the BOC.

Warrants

RESOLUTION 2016- 207

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 24 2016, in the amount of \$ 36,289.73 and affirms the removal of the \$3500 invoice from Integrated Awards.

Moved by: D Shillo

Seconded by: A Ahrens

Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

Enabling Act Update – Chairman Ahrens updated the BOC that the various legal counsels involved have agreed on the language and there is reasonable chance the proposed changes will be approved in February 2017.

Public Hearing – Manager Murphy reported that a Public Hearing is scheduled for Saturday, November 26, 2017 at 9am.

Blackbird Vii Update – Manager Burns reported he will be meeting with the owner/operator of Blackbird along with Commissioner Rugg and others on November 14, 2016 at 9am at the New London Terminal to discuss and explore all the ferry districts options regarding the project. The BOC asked Manager Burns if the owner/operator of Blackbird Vii would be willing to attend a BOC meeting in the future to address questions that the BOC have regarding the service. Manager Burns feels the owner would be very willing to do that and will discuss with him.

Best Value

RESOLUTION 2016 - 208

Whereas the District has determined that certain contracts may be awarded based on “best value” which is the consideration of quality, cost and efficiency rather than the lowest responsible bid.

Therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the award of contracts based upon consideration of quality, cost and efficiency otherwise known as “best value”.

Moved by: Commissioner A Ahrens

Seconded by: Commissioner H Burnham

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

Procurement Policy

RESOLUTION 2016 –209

Whereas when the Ferry District amended its Procurement Policy in July 2016, the Board directed management to review such policy with counsel and

Whereas such review has now taken place;

Now therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District accepts the District Procurement Policy as amended November 8, 2016 and directs Mr. Murphy to place it on the District’s website.

Moved by: Commissioner W Bloethe

Seconded by: Commissioner D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

Race Point Yard Period

RESOLUTION 2016 - 210

WHEREAS, the MV Race Point must be hauled out for biennial US Coast Guard inspection and certain painting and maintenance; and

WHEREAS proper public notice of the Request For Proposals was placed in The Day newspaper; and,

WHEREAS on October 31st four sealed bids from bidders located in Connecticut, Rhode Island and Massachusetts were opened in the New London terminal in the presence of Commissioner Ahrens, RJ Burns and Diane Hansen; and

WHEREAS, the chairman of the Board of Commissioners, the Marine Operations Manager and the Marine Operations Supervisor reviewed the four bids received, and,

WHEREAS, Marine Operations staff has compared the bids in order to assess the value to the District and advise the Board of Commissioners of the terms of the bids and their recommendation to accept the bid from Fairhaven Shipyard in Massachusetts, based upon it being deemed the most favorable bid to the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the bid from Fairhaven Shipyard in the amount of \$185,010 with additional amounts on a time and materials basis of \$39,990, the total not to exceed \$225,000;

And be it further RESOLVED, that Marine Operations Manager RJ Burns is directed to execute with Fairhaven Shipyard a contract and any other ancillary documents and to pay all amounts when properly invoiced and approved by Management.

Moved by: Commissioner A Ahrens
Seconded by: Commissioner D Shillo
Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo
Nays: None

NYS Liquor Trucking Permit

RESOLUTION 2016 – 211

Whereas the New York State Liquor Authority requires the Ferry District to have two trucking permits and to comply with the required liquor transportation laws and

Whereas permitting is done every three years.

Therefore it is RESOLVED to authorize Mr. Murphy to execute all documents necessary to facilitate the issuance of the 2017 – 2019 NYS Liquor Trucking Permit.

Moved by: Commissioner D Shillo
Seconded by: Commissioner H Burnham
Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo
Nays: None

Airport Update – Manager Murphy reported to the BOC that all work has been completed and he is expecting to have a FAA review within 30 days. Positive feedback has been received from multiple pilots using the airstrip. Mr. Murphy continues to move forward with communication with FEMA regarding the first installment from the grant. The RANS will be used until that is received.

Property Update – Manager Murphy reported that Paul’s Home Improvement and WeatherFlow will be included in the Public Hearing on November 26, 2016.

Ski lease

RESOLUTION 2016 –212

Whereas Jim Ski Construction is a current tenant in good standing with the 26Ferry District and

Whereas Jim Ski Construction has requested a short term lease of approximately 13,000 square feet of the South Beach parking lot for a period of up to 18 months and

Whereas a public hearing was held on September 26, 2016 to allow public input regarding this lease.

Therefore it is RESOLVED to authorize Mr. Murphy to execute said lease with Jim Ski Construction on behalf of the Ferry District with effect November 1, 2016.

Moved by: A Ahrens
Seconded by: H Burnham
Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo
Nays: None

Office of State Comptroller – Corrective Action Plan

RESOLUTION 2016 –213

Whereas in August 2017 the Office of the State Comptroller completed its audit of the Fishers Island Ferry District and

Whereas, as part of the audit, the Ferry District is required to present to the Office of the State Comptroller a corrective action plan in response to the findings of the audit.

Therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District approves the Corrective Action Plan and directs Gordon Murphy to submit said plan to the Office of the State Comptroller no later than November 11th, 2016. It is further

Moved by: D Shillo

Seconded by: W Bloethe

Ayes: A Ahrens, W Bloethe, H Burnham , D Shillo

Nays: None

Snow Removal

RESOLUTION 2016 - 214

Whereas the District's New London terminal requires annual snow clearing and removal services, Management has selected Hayes Services, LLC from the quotes received based upon pricing, reputation and lowest responsible quote.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District accepts the Hayes Services, LLC quote for the winter seasons of 2016 – 2018 starting November 1, 2016 and ending April 1, 2018 in the amount of \$5,800.00 per annum and instructs management to execute the contract upon review of counsel.

Moved by: D Shillo

Seconded by: W Bloethe

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

AMEX Update – Manager Murphy reported that the goal is to have AMEX added by January 1, 2017.

Workers Comp Audit Update – Manager Murphy reported that the ferry district is currently going through an audit. The auditors have not made a visit to date and currently waiting to set a date for the visit.

Additional Account Clerk Update – Manager Murphy reported that the ferry district is seeking candidates and the position has been posted in New London and Fishers Island.

Resident ID Acceptance of Photos – Employees from the New London terminal expressed that this form of identification was acceptable and would not pose any problems if the lines of communication remain current as they are. Manager Burns reported he would write a policy to include this as acceptable form of identification.

Maintenance Management Program

RESOLUTION 2016 - 215

Whereas the District's vessels require preventive maintenance schedules for equipment, Management has selected Helm Operation and their professional services subscription program, Helm CONNECT based upon pricing, reputation and lowest responsible quote.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District accepts the Helm Connect subscription service for preventive maintenance inventory and scheduling services for one year at the agreed annual price of \$2,016 and instructs management to execute the contract upon review of counsel.

Moved by: A Ahrens

Seconded by: W Bloethe

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

Executive Session

At 1802, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel issues

Proposed by: A Ahrens

Seconded by: D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

At 1832, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: D Shillo

Seconded by: W Bloethe

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

HR

RESOLUTION 2016 - 216

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves an increase in the wages of George Marshall from \$10.99 per hour to \$11.99 per hour, effective November 24, 2016, in recognition of his outstanding performance of his duties as a Deckhand (FIFD).

Moved by: Commissioner W Bloethe
Seconded by: Commissioner D Shillo
Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo
Nays: None

RESOLUTION 2016 - 217

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves an increase in the wages of Jeffrey Nossek, Account Clerk Typist, from \$18.00 per hour to \$19.00 per hour, effective October 21, 2016, in recognition of his outstanding performance of his duties as an Account Clerk Typist (FIFD).

Moved by: Commissioner Ahrens
Seconded by: Commissioner W Bloethe
Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo
Nays: None

Dolphin Update – Manager Burns reported that Stan Burrows will be coming out for another dive survey to provide the ferry with current conditions of the dolphins.

Public Comment – An employee from the New London Terminal requested if the BOC would approve of having two board meetings a year at the New London Terminal so employees from the New London Terminal could attend. The BOC responded favorably to the idea and will plan to hold a spring and fall meeting in New London.

Next Scheduled Meeting – Monday, November 28th, 2016 at 4:30pm. There will be a public hearing at 9:00 AM on Saturday, November 26th at the Island Community Center for the purpose of hearing comment on the WeatherFlow site lease at the airport, Paul's Home Improvement assuming the balance of the lease from Harold's LLC and proposed changes to the Enabling Act.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H Burnham, seconded by Commissioner W Bloethe, the meeting was adjourned at 6:36pm.