

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
October 24, 2016

Commissioner Ahrens at the Fishers Island Community Center called to order a meeting of the Board of Commissioners of the Fishers Island Ferry District ("Ferry District") on October 24, 2016 at 4:30 PM.

Commissioners Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham were present. Also in attendance were Gordon Murphy, Diane Hansen, and Deanna Ross. Manager RJ Burns was present via telephone.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment

Manager Murphy reported receiving one letter from CSEA regarding a personnel and recommended that it be discussed during executive session.

Minutes

RESOLUTION 2016-196

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the September 12, 2016 meeting as proposed.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner W. Bloethe

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

RESOLUTION 2016-197

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the September 26, 2016 meeting as proposed.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: All Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Warrants

RESOLUTION 2016-198

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 24 2016, in the amount of \$ 45,603.17

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo
Nays: None

Budget Modification

RESOLUTION 2016 –199

Fishers Island Ferry District 24-Oct-16

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2016 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM1910.4.000.200	Airport Insurance	\$20
	Total	\$20

Increase Appropriations

SM1910.4.000.100	Ferry Insurance	\$20
	Total	\$20

Moved by: Commissioner D. Shillo
Seconded by: Commissioner W. Bloethe
Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo
Nays: None

Managers Report

RP Yard Period – Manager Burns reported that as of today two vendors had delivered their bids and he was waiting on two others.

Narcan Policies – Manager Burns reviewed the Narcan policies that Commissioner Shillo had supplied and has settled on two Narcan policies that he feels are most applicable. The policies were sent to counsel for guidance in writing the policy.

Manager Burns reported that he received many positive comments regarding the captains skill sets and responsibilities from passengers on the boats over the weekend during foul weather. Commissioner Rugg questioned Manager Burns regarding the current policy of the boat leaving the dock when a train is at the station. Discussion ensued regarding the current policy. The BOC implemented the current policy to ensure on time service. The BOC agreed to keep the current policy as it stands

Lift Cables – Commissioner Shillo questioned the two quotes that included the use of our own boat and the use of a crane. Mr. Murphy responded that both quotes were included in the Resolution in the

event the lesser quote was not feasible which would prevent the writing of another resolution. Manager Burns feels the odds of success with no crane are high.

Mattern & NLT Cables

RESOLUTION 2016-200

Whereas four New London ramp counter-weight cables need to be replaced and;
Whereas three quotes were received and a fourth request for quotes went unanswered, and
Whereas the quote from Mattern Construction Inc. is the lowest received, and
Whereas there may be unforeseen replacement items requiring change orders, now therefore it is

Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the proposal from Mattern Construction Inc. for \$9,830.00 to replace four counter-weight cables at the New London terminal; and be it further

Resolved to authorize RJ Burns to review and authorize change orders up to \$1,475; and be it further

Resolved that total costs shall not exceed \$11,305. It is further

Resolved to authorize Mr. Burns to execute all contract and ancillary documents for this project after review by District counsel.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner A. Ahrens

Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

OSC – CAP – Mr. Murphy updated the BOC of the progress. Plans are to have a draft to the Finance Committee by Friday, October 28.

2017 Budget – Mr. Murphy reviewed the 2017 Budget with the BOC.

Resolution 2017 Budget

RESOLUTION 2016-201

It is RESOLVED to approve the 2017 Fishers Island Ferry District operating budget of \$4,134,108.00.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

WeatherFlow Contract

RESOLUTION 2016 –202

Whereas the Ferry District entered into a contract with WeatherFlow in 2008 to locate a weather station pole at Elizabeth Field airport and

Whereas the lease expires on December 7th, 2016.

Now therefore be it RESOLVED, that the Commissioners of the Ferry District authorize Gordon Murphy to execute a renewal amendment to the Site Use Agreement for the period December 8, 2016 through December 31, 2017 subject to review by District counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner D. Shillo

Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Separation Payments Policy

RESOLUTION 2016 –203

Whereas the Board of Commissioners recognizes the need for a policy on employee separation payments; and

Whereas Management presented a procedure for separation payments in accordance with the Employee Hand Book and the Collective Bargaining Agreement with the CSEA to employees whose employment with the Ferry District has terminated; therefore be it

Resolved that the Board of Commissioners approves the Separation Payments Policy dated October 24, 2016.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner P. Rugg

Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Manager Murphy updated the BOC regarding airport progress. 90% of the work was completed in four days. The current issue is waiting for FEMA's response regarding a requested extension of the project due to led lighting being recalled from the supplier because of quality assurance issues. The recall has forced the contractor to reorder quartz lighting for which a delivery schedule is unknown at this time. Mr. Murphy continues to make attempts to reach FEMA.

Commissioner Ahrens asked if there has been any conversation with the Theater Committee. Manager Murphy reported that he had written an email to the President of the committee and is waiting for a response. He will continue to push forward with it.

Commissioner Rugg would like to have a public hearing regarding the proposed changes to the Enabling Act. The BOC agreed to show highlighted changes to the document and publicize the public hearing and

the document on the website. A public hearing to approve the changes is scheduled for 9am Saturday, November 26th, 2016.

Executive Session

At 1725, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel issues.

Proposed by: Commissioner P. Rugg
Seconded by: Commissioner W. Bloethe
Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg
Nays: None

At 1753, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg
Nays: None

HR

RESOLUTION 2016-204

RESOLVED, that the Board of Commissioners hereby ratifies a memorandum of agreement with Employee #58600; and be it further

RESOLVED, that the Board authorizes and directs RJ Burns to execute the memorandum of agreement on the District's behalf.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg
Nays: None

RESOLUTION 2016 -205

RESOLVED, that the Board of Commissioners hereby ratifies a memorandum of agreement with Employee #34899; and be it further

RESOLVED, that the Board authorizes and directs RJ Burns to execute the memorandum of agreement on the District's behalf.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner P. Rugg
Ayes: Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg

Nays: None

RESOLUTION 2016 – 206

WHEREAS the collective bargaining agreement with the Civil Service Employees Association grants a 1% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for ten years; and,

WHEREAS Nicholas Espinosa and John Morgan have met the requirement, now therefore be it

RESOLVED, that Mr. Espinosa's wages be increased from \$22.15 to \$22.37 with effect November 27, 2016 and that Mr. Morgan's wages be increased from \$27.59 to \$27.87 with effect November 1, 2016.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner W. Bloethe

Ayes: Nays: None

Nays: None

Next Scheduled Meeting

Next scheduled meeting is **Monday, November 7, 2016** at 4:30 pm (with a 3:30 pm working session).

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner H. Burnham, the meeting was adjourned at 5:57 pm.