

FISHERS ISLAND FERRY DISTRICT
June 6, 2016

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District

A meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on June 6, 2016 at 4:34 PM by Chairman Ahrens at the Fishers Island Community Center.

Commissioners Andrew Ahrens, William Bloethe, Harry Parker, Peter Rugg, and Dianna Shillo were present. Diane Hansen, RJ Burns, Gordon Murphy, and Elizabeth Burnham also attended.

Chairman Ahrens opened the meeting and established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Public Comment

The Board had no correspondence to review, and no members of the public present to address the Board.

Minutes

The Board reviewed and discussed the minutes from its May meetings.

RESOLUTION 2016-112

RESOLVED that the Board of Commissioners hereby approves the minutes of the May 9, 2016, meeting as proposed.

Moved by: Commissioner H. Parker

Seconded by: Chairman A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

RESOLUTION 2016-113

RESOLVED that the Board of Commissioners hereby approves the minutes of the May 23, 2016, meeting as proposed.

Moved by: Commissioner H. Parker

Seconded by: Chairman A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

Warrant

The Board reviewed and discussed a list of outstanding financial obligations provided by D. Hansen, then passed the following resolution.

RESOLUTION 2016-114

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RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated June 6, 2016, in the amount of \$33,602.85.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

Management Reports

The Finance Committee's report was presented and discussed. Commissioner Parker complimented the Finance Committee on their work to simplify the presentation of the material. Additionally, management is working to move FEMA funds outside the operating budget, which removes fiscal year restrictions.

FAA Transfer of Funds

The Board discussed eligible projects in the Airport Capital Improvement Plan, the lack of eligible projects in FY2013, and the possibility of transferring funds intended for Elizabeth Field to another New York airport. The Board then resolved the following:

RESOLUTION 2016-115

WHEREAS, the Fishers Island Ferry District is responsible for the management of the Elizabeth Field Airport on Fishers Island; and

WHEREAS, the Federal Aviation Administration (FAA) issued a Nonprimary Entitlement (grant) in 2013 for improvements to Elizabeth Field; and

WHEREAS, the BOC of the FIFD has determined that it is appropriate to waive receipt of the 2013 grant as there were no eligible improvement projects that were completed in that fiscal year; and

WHEREAS, the FAA, in accordance with 49 USC Section 47117(c)(2) allows for the transfer of waived entitlements to another airport within the State of New York that is in need of the funding; and

WHEREAS, the FAA has determined that the waived funds may be made available to Cattaraugus County Airport in the City of Olean; and

WHEREAS, in order to effectuate the transfer of entitlements to the City of Olean, an Agreement for Transfer of Entitlements must be executed by the Supervisor of the Town of Southold and the Town Attorney, as the Town is the Owner and Sponsor of the Elizabeth Field Airport.

THEREFORE, BE IT RESOLVED that the BOC of the FIFD hereby waives receipt of the 2013 Nonprimary Entitlement from the FAA in the amount of \$150,000 and directs FIFD Manager Gordon Murphy to request a Resolution from the Town Board of the Town of Southold ratifying the waiver and authorizing and directing Supervisor Scott A. Russell and Town Attorney William M. Duffy to execute the Agreement for Transfer of Entitlements to the City of Olean, New York.

Moved by: Chairman A. Ahrens

Seconded by: Commissioner H. Parker

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Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

Chernoff Diamond

The Board discussed the actuarial valuations required for the District's annual external audit, then resolved the following:

RESOLUTION 2016-116

WHEREAS in 2015, the Ferry District entered into a three-year contract with Chernoff Diamond to prepare, for the District's external audit, a GASB 45 analysis of benefits provided to retirees by the District for Fiscal Years 2014-2016, and

WHEREAS Fiscal Year 2015 calculations required additional modeling work for a past period, which was not material to that period and required no changes to any external audit, but which added significantly to the cost of the Fiscal Year 2015 GASB 45 analysis, and

WHEREAS Chernoff Diamond and the Ferry District have proposed amending the 2015 contract to extend the contract by one year to Fiscal Year 2017 at the same rate, and to include the added cost of the 2015 GASB 45 analysis at a negotiated amount, and

WHEREAS management recommends that the District sign a contract with Chernoff Diamond covering annual GASB 45 analyses for Fiscal Years 2015-2017, for a total of \$9,950,

THEREFORE, BE IT RESOLVED that, subject to review by counsel, the Board of Commissioners hereby accepts the proposal by Chernoff Diamond to revise the 2016 rate and extend by one year the existing three-year contract that was authorized in a resolution on March 16, 2015, directs and authorizes Mr. Gordon Murphy to execute said contract, and authorizes management to pay invoices up to that amount when properly invoiced and approved.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

United States Postal Service Contract

The Board reviewed the current and proposed contracts to carry mail for the U.S. Postal Service and resolved the following:

RESOLUTION 2016-117

WHEREAS, the United States Postal Service is in need of a second party to transport mail between New London and Fishers Island, and

WHEREAS, the Fishers Island Ferry District has previously provided its services as a second-party carrier for USPS mail and has agreed to renew a four-year contract;

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THEREFORE, BE IT RESOLVED, subject to review by counsel, that the Board of Commissioners hereby directs and authorizes Mr. Gordon Murphy to execute the four-year contract and all ancillary documents.

Moved by: Commissioner H. Parker

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

Mattern

The Board discussed an outstanding claim by Mattern Construction, and tabled the matter pending delivery of further supporting documentation of Mattern's claim.

Health Insurance Update

G. Murphy reported that all necessary paperwork has been signed for the new plan to start on July 1st. Insurance representatives were scheduled to present to eligible employees on June 7th, and general feedback has been positive. Chairman Ahrens thanked management and Commissioner Shillo on their hard work to put this plan in place.

Accounting Consultant

The Board discussed the additional accounting services required outside the external auditors already engaged, then resolved the following:

RESOLUTION 2016-118

WHEREAS the Ferry District requires the professional services of an accounting consultant for accounting and QuickBooks support, has received quotes from three vendors, and management recommends the firm Aldrich, Perkins, Mulcahy & Heap, LLC, based on best value,

THEREFORE, BE IT RESOLVED, subject to review by counsel, that the Board of Commissioners hereby accepts the terms presented by Aldrich, Perkins, Mulcahy & Heap, LLC, directs and authorizes Mr. Gordon Murphy to engage said firm, and authorizes management to pay invoices consistent with its quote when properly invoiced and approved.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

The Lighthouse Works Public Art Proposal

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The Board reviewed the proposal of The Lighthouse Works to install and remove a piece of art. Commissioner Parker recused himself due to his position on the Board of The Lighthouse Works. The Board then resolved the following:

RESOLUTION 2016-119

WHEREAS The Lighthouse Works has requested permission to again use the concrete pad north of the parking lot for an art installation during Summer 2016, and has provided necessary insurance such that the District, its commissioners, and the Town, collectively or severally, will not be held liable in any case, and

WHEREAS management recommends such action,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners, subject to review by counsel, accepts the proposal from The Lighthouse Works, and authorizes and directs Mr. Gordon Murphy to execute any necessary documents.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, P. Rugg, D. Shillo
Nays: None
Recused: H. Parker

Race Point Yard Period

The Board discussed the Winter 2016-17 yard period slated for the Race Point. RJ Burns outlined required work and recommended the District move the Race Point yard period earlier, thereby allowing the ferry to return from drydock in time for cargo runs and known construction projects over the winter. He also anticipated that an earlier period would limit weather delays. The sense of the Board was to support moving the yard period from the first quarter of 2017 to the fourth quarter of 2016, but directed management to bring forward specific proposals with a financial projection for the remainder of the year.

Mr. Burns also updated the Board on grant applications to upgrade the electronics suites on both ferries and to repower or replace at least one ferry. The Board directed Mr. Burns to bring forward a plan for medium-term capital expenditure priorities, which would facilitate his work with grantwriters.

Mr. Burns then discussed terminal security in New London. He recently met with New London, Amtrak, and TSA representatives to coordinate increased officer presence around the terminal area, and also complimented the new guard shack built by Rod Brown. He is hopeful that these measures will maintain security for staff and passengers.

Mr. Burns also reported that the District has been working to bring in additional charters (such as tours or cruises departing from and returning to New London). Future discussions could include coordinating parking or catering.

Executive Session

At 5:45 pm, the following resolution was proposed:

RESOLUTION 2016-120

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RESOLVED, that the Board of Commissioners move into executive session for the purpose of discussing the employment of particular persons.

Moved by: Commissioner Parker
Seconded by: Commissioner rugg
Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo
Nays: None

That business being concluded, at 6:17 pm, the following resolution was proposed:

RESOLUTION 2016-121

RESOLVED, that the Board of Commissioners exit executive session and resume public session.

Moved by: Commissioner H. Parker
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo
Nays: None

Human Resources

The following resolutions were proposed and accepted:

RESOLUTION 2016-122

WHEREAS the collective bargaining agreement with the Civil Service Employees Association grants a 1% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for fifteen years; and,

WHEREAS Michael Fiora has met those requirements,

THEREFORE, BE IT RESOLVED, that Mr. Fiora's wages be increased from \$28.01 per hour to \$28.29 per hour, effective June 21, 2016.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo
Nays: None

RESOLUTION 2016-123

WHEREAS the Board of Commissioners was informed on April 20, 2016, that management had suspended Derek Scroxton, Laborer, in accordance with the terms of his contract and the contract with the Civil Service Employees Association (CSEA), and

WHEREAS Resolution 2016-111 extended the suspension of Mr. Scroxton from 30 days until the Board took further action,

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THEREFORE, the Board affirms that the initial suspension was authorized as a management action and that the subsequent extension was authorized in Resolution 2016-111.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Parker, P. Rugg, D. Shillo

Nays: None

Adjournment

The Board called a special meeting for Monday, June 13, 2016, at 9 am at the Community Center, and directed G. Murphy to post notice of the meeting.

There being no other business to discuss, Chairman Ahrens reminded those present that the next regular meeting would be on Monday, June 20, 2016, at 4:30 pm, at the Community Center.

At 6:28 pm, Commissioner Parker moved to adjourn the meeting, Commissioner Rugg seconded, and in a unanimous **voice** vote, the motion passed.