

Fishers Island Ferry District

Minutes of the Meeting of the Board of Commissioners Fishers Island Ferry District January 12, 2015

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on January 12, 2015 at 4:33 PM by Commissioner Rugg at the Fishers Island Community Center.

Present were Commissioners Rugg, Cook and Ahrens. Commissioner Parker attended via telephone. Present were Asst. Managers Gordon Murphy and RJ Burns.

Commissioner Rugg opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

Assistant Manager Murphy recommended commissioner Rugg to chair the meeting.

Ayes: All
Nays: None

PUBLIC COMMENT:

No public comment was made.

At this time Commissioner Rugg requested that the agenda be moved to Manager's Reports and Other.

MANAGER'S REPORTS

It was agreed to use the following 2015 goals for management.

2015 BOC / Management Goals:

1. Race Point Yard Package
2. New Ticketing System
3. Reset commercial/large vehicle fares for full year
4. Organize, prioritize, complete "follow up list"
5. Finance and budget Com
 1. Update enabling act
 2. Determine 5 to 10 years of major boat needs
 1. RP Re-Power
 2. Munn Replacement
 3. Revamp monthly financial reporting package to better meet needs
 4. Cash forecasting
6. Competition Analysis,
7. Traffic and fares
8. Property Com
 1. Redo Airport Roof

2. NLT Security System
3. Airport Camera System
4. South Ramp Project
9. HR Succession Plan
10. FIFD Public Relations Improvement
11. Establish relationships with Marine Architect and Grant advisers
12. Monthly reporting of elements in performance tracking such as on time performance

BOC Goals of 2015 are to be broken into projects in order to achieve set goals.

Assistant Manager RJ Burns presented his list of projects:

1. Race Point yard package
2. Meeting with the Coast Guard inspector January 15, 2015
3. Reached out to Grasso Tech in regard to internship positions.
4. Captain's qualifications have been working out- priority to race point staffing.
5. Advertise for full time deckhand
6. CPR Training
7. Water system issue on FIFD building in New London (adequate pressure)
8. Thoughts about creating a Twitter account for the ferry, the "Ferry Godfather", to alert of boat cancellations and keep people in the loop in related situations. Quick and simple way of communicating.

Assistant Manager Gordon Murphy presented other projects currently taking place:

1. Airport Project
2. Theater project
3. Assistant Manager Gordon Murphy and Commissioner Ace Ahrens are working on the property management with the town.
4. Track Pad- Meeting on Wednesday, January 14, 2015.(Goal is to have Track-Pad be inventory manager for all freight)
5. Advantech Ticketing System
6. CSEA union negotiations
7. Commercial Fares
8. Traffic Reports

OTHER:

Traffic Reporting:

A discussion took place on various means to better capture the data. This ranged from changing the paperwork and input to developing an electronic means from the bridge to the ticketing system. Thoughts about purchasing iPads and having Advantech code them for ship logs to speed up process and to keep track of tickets and delays of the ferry.

Passenger and Vehicle Price Analysis:

Create a data sheet to track data, such as prices for Fishers Island Ferry and other ferry operators.

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EXECUTIVE SESSION

Entering Executive Session:

At 5:37 pm the following resolution was proposed:

The Board of Commissioners, RESOLVED, that the meeting be adjourned into Executive Session for the purpose of legal discussions regarding the employment of certain employees:

Proposed by Commissioner Rugg
Seconded by Commissioner Ahrens
AYES: All
NAYS: None

Exiting Executive Session:

At 5:59 pm the following resolutions were proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by Commissioner Rugg
Seconded by Commissioner Ahrens
AYES: All
NAYS: None

Commissioner Rugg proposed to recess the meeting from the community center and invite the public to resume the meeting to Commissioner Cook's home. After a short break the meeting resumed in Commissioner Cook's home.

Letter of Resignation:

Commissioner Edwards' letter resignation with effect December 12th, 2014 was approved and the BOC wishes to thank Mr. Edwards for his time and service to the Ferry District and the community.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Cook
Ayes: all
Nays: none

REVIEW OF MEETINGS and MINUTES:

Minutes of the meeting held on December 8, 2014 were approved as amended.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Ahrens
Ayes: all
Nays: none

WARRANTS:

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. There being no discussion, a resolution was made to pay the outstanding obligation totaling \$190,636.09.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Ahrens
Ayes: all
Nays: none

Ratification of Aetna Payments.

Ratification of the reimbursement of the premium payment made to Aetna on the behalf of Fishers Island Ferry District for Health Care Coverage by The Health Consultants Group for November and December. Payment made on December 22, 2014: **\$38,042.52**

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Ahrens
Ayes: all
Nays: none

RESOLUTIONS:

At the January 12, 2015 meeting of the Fishers Island Ferry District Board of Commissioners, the following resolutions were brought by the Board.

With effect December 31, 2014, James Weaver voluntarily resigned and is released from his deckhand position.

MOVED by Commissioner Rugg
SECONDED by Commissioner Cook
Ayes: All
Nays: None

With effect January 2, 2015, Matthew Molinski voluntarily resigned and is released from his deckhand position.

MOVED by Commissioner Rugg
SECONDED by Commissioner Ahrens
Ayes: All
Nays: None

With effect December 18th, 2014, James Traub is released from his full time deckhand position. The board wishes to thank Jim for all that he did for the Ferry District and wishes him well.

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MOVED by Commissioner Rugg
SECONDED by Commissioner Ahrens
Ayes: All
Nays: None

With effect January 9, 2015 Carlton G. Wilcox, Jr, has been hired as a full-time Cashier (FIFD) at the rate of \$14.35 per hour.

MOVED by Commissioner Rugg
SECONDED by Commissioner Ahrens
Ayes: All
Nays: None

With effect January 9, 2015 Bennett Krueger and Andrew Viens have been hired as part-time Deckhands (FIFD) at the rate of \$10.56 per hour.

MOVED by Commissioner Rugg
SECONDED by Commissioner Ahrens
Ayes: All
Nays: None

NEXT MEETING SCHEDULED:

The next scheduled meeting of the Board of Commissioners Fishers Island Ferry District will be held Monday, February 16th at 4:30pm at the Fishers Island Community Center. The board has also scheduled a work session on the same day at 3:30pm.

Meeting Adjournment:

There being no further business to discuss, and on motion made by Commissioner Cook, seconded by Commissioner Rugg, and unanimously adopted, the meeting was adjourned at 6:05 pm.