

# Fishers Island Ferry District

## Minutes of the Meeting of the Board of Commissioners Fishers Island Ferry District September 25, 2014

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on September 25, 2014 at 1:46 PM by Commissioner Edwards at the Fishers Island District's New London terminal building.

Present were Commissioners Edwards, Rugg, Ahrens, and Parker. Present were Asst. Manager Gordon Murphy and Asst. Manager RJ Burns. Three member of KardasLarson (Margot Larson, Lois Krause and Leesa Scapani) were present as were five employees of the ferry District.

Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

### **WARRANTS:**

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. Following a discussion, a resolution was made to pay the outstanding obligation totaling \$58,503.30

MOVED by: Commissioner Rugg  
SECONDED by: Commissioner Parker  
AYES: All  
NAYES: None

### **BUDGET MODIFICATION:**

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2014 Fishers Island Ferry District budget as follows:

#### Decrease Appropriations

SM.5710.4.000.925 Waste Management	<u>\$ 1,500</u>
Total	\$ 1,500

#### Increase Appropriations

SM.5710.4.000.700 UPS Freight Charge	<u>\$1,500</u>
Total	\$1,500

MOVED by Commissioner Parker  
SECONDED by Commissioner Rugg  
Ayes: All  
Nays: None

## Fishers Island Ferry District

### **Working Session**

At 1:47 PM Commissioner Rugg motioned to move to a public working session.

MOVED by Commissioner Rugg  
SECONDED by Commissioner Parker  
Ayes: All  
Nays: None

Margot Larson introduced her team and noted that Lois Krause would be transitioning in as the relationship manager. A long discussion took place on the FD's organizational structure & work force requirements. Additionally a discussion took place regarding requirements and need of a District Manager. Training sessions for workplace violence and harassment for staff, management and the board was also discussed. Messrs. Burns and Murphy were tasked to schedule this with Ms. Krause. The session ended that the three proposed contracts would be tabled, however training and Employee Handbook changes would be billed on a time and material basis. Handbook recommendations would be reviewed by the BOC and management.

At 3:26 PM Commissioner Rugg motioned to move to close the working session.

MOVED by Commissioner Rugg  
SECONDED by Commissioner Ahrens  
  
Ayes: All  
Nays: None

The next scheduled meeting of the Board of Commissioners Fishers Island Ferry District will be held Tuesday, October 14, 2014 at 4:30 pm at the Fishers Island Community Center. This will be preceded by a work session at 3:00 pm.

### **Meeting Adjournment:**

There being no further business to discuss, and on motion made by Commissioner Rugg, seconded by Commissioner Ahrens, and unanimously adopted, the meeting was adjourned at 3:29 PM.