

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
December 16, 2013

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on December 16, 2013 at 4:33 PM by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Cook, Edwards, and Rafferty. Also present were Manager Don Lamb, Asst. Manager Gordon Murphy, Asst. Manager RJ Burns, and Jane Ahrens.

Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

**PUBLIC COMMENT**

No public comment.

**CORRESPONDENCE**

No correspondence.

**REVIEW OF MEETINGS and MINUTES**

Minutes of the meeting held on December 9, 2013 were held over to the next meeting.

**WARRANTS**

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. There being no discussion, a resolution was made to pay the outstanding obligation totaling \$32,498.78.

MOVED by: Commissioner Rafferty  
SECONDED by: Commissioner Cook  
AYES: All  
NAYES: None

**MANAGER'S REPORT**

**Appropriations Resolution:**

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2013 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM.5710.4.000.300	Fuel Oil, Vessels	\$ 8,800
	Total	\$ 8,800

Increase Appropriations

SM1930.4.000.000	Insurance Claim	500
SM5710.4.000.950	Training/Education	2000
SM5710.4.000.700	UPS Freight Charges	500

SM5710.4.000.400	Printed Materials	800
SM5710.4.000.900	Credit Card Fees	<u>\$ 5,000</u>
	Total	\$8,800

On a MOTION by Commissioner Rafferty  
SECONDED by Commissioner Cook  
Ayes: All  
Nays: None

**Munnatawket Dry Dock Bids:**

The Commissioners and Management discussed the three bids received for the scheduled work on the Munnatawket in Winter 2014. Bids were received from Fairhaven Shipyard, Newport Shipyard and Thames River Shipyard. Mr. Lamb turned the discussion over to Mr. Burns who reviewed the pros and cons of each bid. A discussion ensued and Management was instructed to conduct additional investigation on both bids and in particular (a) cost of bottom plating at both shipyards and (b) distance and warranty issues at Fairhaven, and report back to Commission at next meeting. The final bid will be selected at the Commissioners Meeting on December 20, 2013.

**2014 Fishers Island Ferry Board of Commissioners Meeting Calendar:**

The Ferry Commissioners and Management continue to research the possibility of monthly meetings, with the option to call a Special Meeting for a specific purpose/agenda item. Twice monthly meetings will be scheduled through June 2014 with the goal of proceeding with monthly meetings from that time going forward. The draft calendar will be posted on the Fishers Island Ferry website.

**EXECUTIVE SESSION**

**Entering Executive Session:**

At 5:19 pm the following resolution was proposed:

The Board of Commissioners, RESOLVED, that the meeting be adjourned into Executive Session for the purpose of discussing the employment history of certain employees.

Proposed by Commissioner Rafferty  
Seconded by Commissioner Cook  
AYES: All  
NAYS: None

**Exiting Executive Session:**

At 5:45 pm the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by Commissioner Cook  
Seconded by Commissioner Rafferty  
AYES: All  
NAYS: None

The next scheduled meeting of the Board of Commissioners Fishers Island Ferry District begins at 9:00 am December 20, 2013 at the Fishers Island Community Center.

**Meeting Adjournment:**

There being no further business to discuss, and on motion made by Commissioner Cook, seconded by Commissioner Rafferty, and unanimously adopted, the meeting was adjourned at 5:46 pm.