

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
October 21, 2013

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on October 21, 2013 at 4:30 PM by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Edwards, Rafferty and Rugg. Also present were Manager Don Lamb, Assistant Manager Gordon Murphy, and Jane Ahrens.

Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

Public Comment:

No public comment.

Correspondence:

One correspondence was held over to Executive Session at the request of the sender.

Commissioner Edwards thanked Mr. Lamb for his presentation and representation, on behalf of the Ferry District, at the ICB Meeting Columbus Day weekend.

Review of Meetings and Minutes:

Minutes of the meeting held on October 7, 2013 were approved as amended.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Rafferty
AYES: All
NAYES: None

Warrants:

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation totaling \$64,845.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Rugg
AYES: All
NAYES: None

Manager's Report:

2013 Budget Modifications:

Mr. Lamb presented a budget modification.

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2013 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM.5709.2.000.100 Rental Buildings

6000

SM5710.4.000.800	Uniforms	2000
SM5710.1.000.000	Payroll Expense	10,000
SM.1910.4.000.300	Workman Comp Insurance	<u>\$3,000</u>
	Total	\$ 21,000

Increase Appropriations

SM1420.4.000.000	Legal Fees & Fines	10,000
SM5710.4.000.700	UPS Freight Charges	1,000
SM5710.4.000.900	Credit Card Fees	<u>\$10,000</u>
	Total	\$21,000

On a **MOTION** by Commissioner Rafferty

SECONDED by Commissioner Rugg

Ayes: All

Nays: None

2013 Financials:

Mr. Lamb noted that although September was a positive month on the revenue side relative to plan, the bond principal and interest were paid which reduced the bottom line. The District's planning and increased awareness with respect to "one time expenses" will improve.

2014 Budget:

The 2014 Budget as reviewed. A discussion ensued regarding spending surplus.

The 2014 Budget was approved pending a clarification on fund balance from John Cushman with the following modification:

Increase Fund Balance

SM.5990.00	Fund Balance	<u>\$170,000</u>
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Increase Appropriations

SM.5709.2.000.200	Repairs – Docks and Terminals	<u>\$170,000</u>
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2014 Budget Hearing is closed:

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Rafferty

AYES: All

NAYES: None

Charter Coding in New London Office needs to be reviewed for consistency.

Charter Rates, including "after hour" rates, were reviewed and will be discussed further at the next meeting, November 4, 2013.

HR Matters:

At the September 23, 2013 meeting of the Fishers Island Ferry District Board of Commissioners, resolved to hire K. Murray and D. Richmond as Clerks. Subsequent to this meeting Suffolk County Civil Service requested that we reclassify these two Clerks as Cashiers.

NOW, THEREFORE, BE IT RESOLVED, that Krystal Murray is hereby released to her appointment as a Clerk and be appointed to the position of part time Cashier at a rate of \$10.30 per hour to commence on 26 September 2013.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Rugg

Ayes: All

Nays: None

NOW, THEREFORE, BE IT RESOLVED, that Diane Richmond is hereby released to her appointment as a Clerk and be appointed to the position of part time Cashier at a rate of \$10.30 per hour to commence on 16 September 2013.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Rugg

Ayes: All

Nays: None

Elizabeth Field

C&S Engineering has completed a proposal for modifications to Elizabeth Field titled Exhibit A ACIP Project Areas (FY 2014-2018). The Commissioners agreed the engineers should meet with them to review and discuss further. A meeting will be scheduled.

Executive Session:

ENTERING EXECUTIVE SESSION:

At 6:35 pm the following resolution was proposed:

The Board of Commissioners, RESOLVED, that the meeting be adjourned into Executive Session for the purpose of discussing the employment history of certain employees.

Proposed by Commissioner Rugg

Seconded by Commissioner Rafferty

AYES: All

NAYS: None

Exiting Executive Session:

At 6:55 pm the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by Commissioner Rafferty

Seconded by Commissioner Rugg

AYES: All

NAYS: None

Whereas Heather Stone is currently serving the Ferry District in an exemplary manner as a part-time captain, management wishes to approve a raise from \$20.00 per hour to \$22.00 per hour with effect June 25, 2013.

NOW, THEREFORE, BE IT RESOLVED, to increase Ms. Heather Stone's Captain's pay rate from \$20.00 to \$22.00 with effect June 25, 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

The next scheduled meeting begins at 4:30 pm November 4, 2013 at the Fishers Island Community Center.

Meeting Adjournment:

There being no further business to discuss, and on motion made by Commissioner Rugg, seconded by Commissioner Rafferty, and unanimously adopted, the meeting was adjourned at 6:56 pm.