

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
April 15, 2013

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the Ferry District) was called to order on April 15, 2013 at 4:36 pm by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Edwards, Rafferty, Rugg and Wall. Also present were Manager Donald Lamb, Assistant Manager Gordon Murphy and Jane Ahrens.

Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag

Public Comment:

None

Review of Meetings and Minutes:

Minutes of the meeting held on February 26, 2013 were approved.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Wall

AYES: 3

Abstained: Rafferty

Minutes of the meeting held on March 18, 2013 were approved with edits requested by Commissioner Rugg.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Rafferty

AYES: All

NAYES: None

Minutes of the meeting held on April 1, 2013 will be reviewed and tabled.

Warrants:

A list of outstanding obligations of the District was received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation totaling \$288,173.94

MOVED by: Commissioner Wall

SECONDED by: Commissioner Rafferty

AYES: All

NAYES: None

Manager's Report:

1. North Ramp Project:

Mr. Lamb reported that the ramp will be delivered April 25 and then will be constructed on site and installed. 50 yards of concrete were delivered April 15 and poured into the apron frame. April 30

remains the project completion date with May 15 the latest should something unexpected arise. Mr. Lamb reported they are on budget with time and materials.

2. Airport Project:

Mr. Murphy reported the walk-through visit by FEMA, Southold and NYS OEM went very well and may have broadened the scope of remediation, possibly including the airport lighting affected by the salt water. C&S has also reached out to the FAA & FEMA. Pre-storm dated photos will be supplied to identify storm damage vs. wear and tear.

Commissioner Rugg asked if there are airport usage reports. Mr. Murphy reported weekday arrivals and departures are recorded during the season. It was suggested a camera might be installed to collect tail numbers.

Mr. Murphy reported Z&S is cleaning Runway #30. Work estimates have been requested for Runway #7.

3. Traffic:

Mr. Murphy reported the traffic was slightly down.

4. Finance:

The financials are in draft form. The March numbers are down and an investigation is under way as to the reasons. This could be attributed to the M/V Race Point being out of service during the last months, a colder winter, etc..

Commissioner Rugg asked how the numbers look year to date. Mr. Lamb reported, actual income is down and expenses are down compared to YTD budget numbers.

Commissioner Edwards commented credit card charges were higher last year by \$30,000.

Other:

1. Dental and Life Insurance Plan Renewals:

Regarding the dental and life insurance renewal issues, Mr. Murphy reported that management had done further research and revised their recommendation to the current providers, Empire and Principal, as the lower priced options were PPO's. Although the PPO has a lower cost option and reduces the initial cost to the District and the employees, it increases the out-of-pocket expense per procedure and can substantially impact employees. *It was noted that if the District continues with current plan there is a slight increase in dental and zero increase in the life policy, however management feels that it remains the best option.*

2. Workman's Comp:

Currently if an employee is injured while at work for the District, they proceed to their personal physician – independent medical advice can be *complicated*. Instituting a Ferry District doctor into Workman's Comp would alleviate this issue and staff would all be directed to a pre-determined medical facility and doctor for assessment.

3. HR Resolution – Date correction:

To clarify the April 1st resolution of Ms. Polly Ford.

Motion to approve a salary increase for Polly Ford from \$13.00 to \$15.00 at the next payroll cycle which began on April 11, 2013.

MOVED by Commissioner
SECONDED by Commissioner
Ayes: All
Nays: None

NOW, THEREFORE, BE IT RESOLVED, to accept the Peak Season rates as of May 15-September 30, 2013.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Wall
AYES: All
NAYES: None

Commissioner Rafferty commented whenever possible rates should match schedule dates.

Rate schedule attached as Exhibit A

4. Committees

Long Range Planning:

Commissioner Rugg reported this committee is considering talking with naval architects regarding the replacement schedule of the two ferries including possible replacement of the M/V Munnatawket and extending the life of M/V Race Point out four years so as not to replace both ferries in a short time frame.

They are also considering a joint effort with Popeye – more opportunity to improve the operation with a passenger only option.

A new ticketing system would also allow more flexibility and perhaps draw some West Harbor business. The committee discussed researching of ticket pricing including the possibility of reduced rates for frequent users.

Commissioner Rugg suggested Advantech 2 might not be the answer. Need to invest in a system that will serve the Ferry District over time, not just the short term.

Mr. Murphy reported the new server is up and running.

5. Working Session with Staff in New London

A meeting is *tentatively* set for the Commissioners and Management to meet with the District staff in New London on Monday, May 6 at 1:00-3:00. Finance Committee may meet during the 3:30 return trip, followed by the Commissioners meeting at 4:30 on Island.

6. New Business:

NOW, THEREFORE, BE IT RESOLVED, to accept former Commissioner David Burnham's offer to fill the currently empty Commissioner position effective April 15, 2013 until the next Commissioner election in August 2013.

MOVED by: Commissioner Wall
SECONDED by: Commissioner Edwards
AYES: All
NAYES: None

Commissioner Wall will call Mr. Burnham to let him know.

The Commissioners and Management discussed the best steps to set the voting eligibility for the Commissioners Election in August 2013. Mr. Murphy will share most recent opinion with Commissioners

The next scheduled meeting begins at 4:30pm May 6, 2013 at the Fishers Island Community Center.

Motion to adjourn.

MOVED by: Commissioner
SECONDED by: Commissioner
AYES: All
NAYES: None

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Exhibit A:

PASSENGER---AUTOMOBILE RATES---ROUND TRIP				
	PEAK SEASON May 15--September 30		OFF PEAK SEASON	
		RESIDENT STUDENT		RESIDENT STUDENT
Full Fare---Passenger	\$25.00	\$11.00	\$19.00	\$8.00
Senior/Child Fare	\$18.00	\$8.00	\$14.00	\$6.00
Automobile	\$51.00	\$23.00	\$35.00	\$14.00
No Driver Fee---Each Way	\$15.00	\$15.00	\$8.00	\$0.00
Reservation Fee-Each Way	\$5.00	\$5.00	\$3.00	\$3.00
Commuter Books				
Passenger	\$225.00		\$171.00	
Automobile	\$459.00		\$315.00	
Senior/Child	\$180.00		\$140.00	
Passenger		\$110.00		\$80.00
Automobile		\$230.00		\$140.00
Senior/Child		\$80.00		\$60.00
Bicycles / Motorcycles	\$55.00	\$55.00	\$55.00	\$55.00
Oversize surcharge(18 Ft.+)	\$10.00	\$5.00		
COMMERCIAL USE				
Trucks up to 18 Feet	\$100.00		\$80.00	
Charge over 18 feet-per ft.	\$7.00		\$5.00	
rev 3-15-12				

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