

**Minutes of the Meeting of the Board of Commissioners  
of the Fishers Island Ferry District  
December 18, 2012**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Tuesday, December 18, 2012 at 4:37 pm by Commissioner Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Rafferty, Edwards, Wall and Rugg  
Present were Manager, Donald Lamb and Assistant Manager, Gordon Murphy, and Michelle Wolf  
Two members of the public were present: Doug Gilliam and Dianna Porter.

Commissioner Brooks opened the meeting and declared a quorum present. He invited the public to make any brief comments relevant to the agenda or any other issue that they would like to bring to the attention to the Board. Mr. Gilliam spoke briefly in regards to his correspondence that related to the commercial volume discount fare program that was terminated in August 2012.

**Minutes:**

Minutes of the meeting held on November 20<sup>th</sup>, 2012 were reviewed.

MOVED to accept the minutes by Commissioner Edwards

SECONDED by Commissioner Rafferty

Minutes of the meeting held on December 4<sup>th</sup>, 2012 were not completed so therefore they were tabled until the January meeting.

It was brought to Mr. Lamb's attention after the fact that one of the commissioners did not receive the email notice about the meeting in a timely manner in order to attend the meeting therefore the resolutions that were presented need to be approved.

Chairman Brooks described that separate agreements had been reached with the CSEA regarding two matters: (i) deduction of Union Dues from employee paychecks; and (ii) the Morgan discipline matter. After discussion, the following resolutions were adopted.

**Resolution 1:**

Resolved, that the District does hereby adopt, ratify, confirm and approve in all respects that certain agreement by and between the CSEA and the District dated October 16, 2012 with respect to the deduction of union dues from employee paychecks when and if the CSEA agreement is approved and adopted by the rank and file.

Proposed: Rafferty

Seconded: Edwards

Ayes: All

Nays: None

Resolution Passed

#### Resolution 2:

Resolved, that the District does hereby adopt, ratify, confirm and approve in all respects the agreement with the District dated October 16, 2012 with respect to the disciplinary matter involving John Morgan.

Proposed: Rafferty

Seconded: Edwards

Ayes: All

Nays: None

Resolution Passed

The Chairman next mentioned that the District had advertised for public bids from qualified parties to perform the bi-annual dry-docking and repairs of the Race Point. The Chairman then opened and circulated to the other commissioners, the sole bid received from Thames Shipyard, in the approximate amount of \$92,590.00. After discussion and on motion made and seconded the following resolutions were adopted.

#### Resolutions 3 & 4:

Resolved, that the dry-docking and repair bid submitted by Thames Shipyard on November 23, 2013 be and is hereby approved; and

Resolved further, that management be and is hereby authorized and instructed to finalize arrangements for the dry-docking of the Race Point with Thames Shipyard and general to effectuate repairs pursuant to the District plan.

Proposed: Edwards

Seconded: Wall

Ayes: All

Nays: None

Resolution Passed

#### **Warrants:**

A list of outstanding obligations of the District were received and discussed. All invoices were declared to abide by the Procurement Policy. Warrants totaling \$98,338.12 were presented. At the conclusion of the discussion, a resolution was moved to pay the outstanding obligation of: \$98,338.12 as presented in vouchers dated December 18<sup>th</sup>, 2012 (Resolution 5).

MOTIONED by: Commissioner Edwards

SECONDED by Commissioner Wall

Ayes: All

Nays: none

#### **Manager's Report:**

Don Lamb presented the financial and traffic reports for November. A general discussion ensued and the manager was asked to present a brief narrative on the financial highlights. The November traffic report was discussed and Mr. Rugg asked that management prepare a monthly summary as it relates to

the traffic numbers. Mr. Lamb then presented the draft 2013 BOC calendar. After a brief discussion it was motioned to accept the calendar as amended (Resolution 6).

MOTIONED by: Commissioner Edwards

SECONDED by Commissioner Wall

Ayes: All

Nays: none

Mr. Edwards asked management to send a copy to the Town's Clerk.

Mr. Lamb provided a brief report on the North Ramp project noting with respect to the bond financing, that the FD was in the twenty day comment period. Mr. Murphy provided a brief summary of the airport clean up noting that work had begun cleaning up the roads to and about Race Point. Mr. Lamb reported that the Race Point was going into dry-dock on January 2, 2013 for six to eight weeks. Commissioner Edwards asked that this information be posted as soon as possible and throughout all island venues.

Management presented several current and published public policies for review. It was noted that most of the suggested changes involved additional language to clarify ambiguity.

- The BOC tabled the charter terms changes and asked management to review the rates.
- The Departure policy was agreed.
- It was decided not to change the free passage policy for clergy.
- Commissioner Edwards suggested that resident ID requirements be moved to a six month waiting period and that the period could be shortened if the applicant could provide certain proof of residency. No other action.
- Commissioner Edwards recommended that the freight receipt language be changed to say "that for freight received after 2:45 PM in New London the FD cannot guarantee delivery on the same day." No action was taken.

The next meeting will be Monday, December 24 at noon if needed.

There being no further business to discuss, and on motion made by Commissioner Rugg and seconded by Commissioner Wall, and unanimously approved, the meeting was adjourned at 6:46 PM.

FISHERS ISLAND FERRY DISTRICT  
BOARD OF COMMISSIONERS  
MEETING SCHEDULE  
2013

Monday, January 07, 2013	4:30 PM
Tuesday, January 22, 2013	4:30 PM
Tuesday, February 05, 2013	4:30 PM
Wednesday, February 20, 2013	4:30 PM
Monday, March 04, 2013	4:30 PM
Monday, March 18, 2013	4:30 PM
Monday, April 01, 2013	4:30 PM
Monday, April 15, 2013	4:30 PM
Monday, May 06, 2013	4:30 PM
Monday, May 20, 2013	4:30 PM
Monday, June 03, 2013	4:30 PM
Monday, June 17, 2013	4:30 PM
Monday, July 01, 2013	4:30 PM
Monday, July 15, 2013	4:30 PM
Monday, August 05, 2013	4:30 PM
Tuesday, August 13, 2013	Annual Election
Monday, August 19, 2013	4:30 PM
Tuesday, September 03, 2013	4:30 PM
Monday, September 16, 2013	4:30 PM
Monday, October 07, 2013	4:30 PM
Monday, October 21, 2013	4:30 PM
Monday, November 04, 2013	4:30 PM

Monday, November 18, 2013                      4:30 PM

Monday, December 02, 2013                      4:30 PM

Monday, December 16, 2013                      4:30 PM

All meetings will be held on Fishers Island unless otherwise noted.