Minutes

FISHERS ISLAND FERRY DISTRICT FISHERS ISLAND, NEW YORK

April 9, 2012 Community Center

Acting Chairman Edwards opened the meeting at 5:06 PM noting that a quorum was present including Commissioners Chris Rafferty and David Burnham. Craig Gilbert was on the telephone and Gordon Murphy was present representing management and one member of the public was also in attendance.

Commissioner Rafferty opened a discussion on the normal notice period for this special meeting. Commissioner Edwards asked where and when the notices were posted. Mr. Murphy replied that the meeting notices were posted at least 24 hours prior to the meeting at the usual locations - post office and the FI terminal. Commissioner Rafferty motioned to waive the requirement for a 72 hour meeting notice as this meeting classified as a special emergency meeting. Commissioner Burnham seconded the motion. The motion carried by unanimous agreement.

Mr. Gilbert described the difficulty encountered by the District in trying to obtain a recent and accurate copy of the Civil Service position control with respect to District employees, and the consequential inability of the District to match new hires to vacant positions. This situation resulted in a rejection by Civil Service of Polly Ford as a full time employee when originally hired on February 13, 2012. At the same time, Civil Service has never recorded the transition of former full time employee, Paul Foley to part time work several years ago. In order to come into compliance with Civil Service, and better match actual assignments and qualifications as between Mr. Foley and Ms. Ford, management recommended that the two employees switch Civil Service Billets. Accordingly, after a brief discussion, Commissioner Rafferty made a motion seconded by Commissioner Edwards as follows:

WHEREAS, the Fishers Island Ferry District Board of Commissioners has been advised by the Suffolk County Civil Service Department and the Town of Southold of certain discrepancies with regard to the of the status of two employees; and

WHEREAS, the Fishers Island Ferry District Board of Commissioners wants to correct these discrepancies;

NOW, THEREFORE, BE IT RESOLVED that Resolution as of March 19, 2012 is hereby amended to reflect that Polly Ford is appointed as a full time Freight Agent effective as of February 13, 2012.

BE IT FURTHER RESOLVED that, effective as of February 13, 2012, Paul Foley is hereby released from his position as a full-time Freight Agent and, and appointed to the position of part-time Clerk.

The motion carried by unanimous agreement.

Mr. Murphy summarized the last version of the 2011 budget reclassification. Two lines had to change since the passage of the budget reclassification on April 3rd. This was due to the recent receipt by the District of two 2011 invoices, one for computer servicing in the amount of \$1,100 and the second for Race Point repairs in the amount of \$300. Commissioner Edwards asked that the minutes and motion reflect that two prior versions of this budget reclass had been approved by the board. After a brief discussion Commissioner Rafferty made a motion seconded by Commissioner Edwards as follows:

RESOLVED, that the following line item modifications to the 2011 budget be and are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications approved by the Commission on March 19th and April 4th, 2012.

It was noted that the budget modifications would be attached to the minutes.

Acting Chairman Edwards asked for comments from the public. There were no comments.

There being no further business to discuss, the meeting was adjourned at approximately 5:30PM.

Resolution

WHEREAS, the Fishers Island Ferry District Board of Commissioners has been advised by the Suffolk County Civil Service Department and the Town of Southold of certain discrepancies with regard to the of the status of two employees; and

WHEREAS, the Fishers Island Ferry District Board of Commissioners wants to correct these discrepancies;

NOW, THEREFORE, BE IT RESOLVED that Resolution as of March 19, 2012 is hereby amended to reflect that Polly Ford is appointed as a full time Freight Agent effective as of February 13, 2012.

BE IT FURTHER RESOLVED that, effective as of February 13, 2012, Paul Foley is hereby released from his position as a full-time Freight Agent and appointed to the position of part-time Clerk.

RESOLVED that the Town Board of the Town of Southold hereby ratifies and approves the resolution of the Fishers Island Ferry District Board of Commissioners dated April 9, 2012, which reads as follows:

RESOLVED, that the following line item modifications to the 2011 budget, are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications ratified and approved on March 19th and April 4th, 2012.

SM.1310.4.000.000 Accounting & Finance Contractual Expense Accounting & Finance, CE 55,000.00 SM.1420.4.000.000 Legal Fees & Fines CE 26,000.00 SM.1930.4.000.000 Insurance Claims CE 1,000.00 SM.5710.2.000.200 FI Ferry Operations Contractual Expense Insurance Claims, CE 3,267.00 SM.5710.4.000.000 FI Ferry Operations Contractual Expense Ferry Operations Other 16,000.00 SM.5710.4.000.200 FI Ferry Operations Other 500.00 SM.5710.4.000.300 FI Ferry Operations Contractual Expense Utilities Fishers Island 100,000.00 SM.5710.4.000.300 FI Ferry Operations Contractual Expenses Fuel Oil Vessels 2,900.00 SM.5710.4.000.500 FI Ferry Operations Contractual Expense Computer Operations Contractual Expense Janitorial Supplies 1,100.00 SM.5710.4.000.600 FI Ferry Operations Contractual Expense Uniforms 1,000.00 SM.5710.4.000.800 FI Ferry Operations Contractual Expense Uniforms 20,000.00 SM.5710.4.000.900 FI Ferry Operations Contractual Expense Contractual Expens	SM.1310.4.000.000 Accounting & Finance Contractual Expense Accounting & Finance, CE 55,000.00 SM.1420.4.000.000 Legal Fees & Fines Pines	<u>TO:</u>		
Contractual Expense	Contractual Expense		Accounting & Finance	55,000.00
Accounting & Finance, CE	Accounting & Finance, CE		<u> </u>	22,000.00
SM.1420.4.000.000 Legal Fees & Fines Contractual Expense Legal Fees & Fines, CE 26,000.00 Contractual Expense Legal Fees & Fines, CE SM.1930.4.000.000 Insurance Claims CE 1,000.00 Contractual Expense Insurance Claims, CE SM.5710.2.000.200 FI Ferry Operations Equipment & Capital Outlay Repairs – Race Point 3,267.00 Equipment & Capital Outlay Repairs – Race Point SM.5710.4.000.000 FI Ferry Operations Other 16,000.00 Contractual Expense Ferry Operations Other SM.5710.4.000.200 FI Ferry Operations Other 500.00 Contractual Expense Utilities Fishers Island SM.5710.4.000.300 FI Ferry Operations Other 100,000.00 Contractual Expenses Fuel Oil Vessels SM.5710.4.000.500 FI Ferry Operations Operations Contractual Expense Computer Operations Contractual Expense Janitorial Supplies 1,100.00 Contractual Expense Uniforms SM.5710.4.000.800 FI Ferry Operations Contractual Expense Uniforms 20,000.00 Contractual Expense Contr	SM.1420.4.000.000 Legal Fees & Fines Contractual Expense Legal Fees & Fines, CE 26,000.00 Contractual Expense Ensurance Claims 1,000.00 Contractual Expense Ensurance Claims 1,000.00 Contractual Expense Ensurance Claims, CE 1,000.00 Contractual Expense Ensurance Claims, CE 1,000.00 Contractual Expense Equipment & Capital Outlay Repairs – Race Point Equipment & Capital Expense Ererry Operations Other 16,000.00 Contractual Expense Every Operations Other SM.5710.4.000.200 FI Ferry Operations Other Every Operations Every Operations Every Operations Every Operations Every Operations Contractual Expense Computer Operations Every Every Every Operations Every E		<u>*</u>	
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Insurance Claims, CE	Insurance Claims, CE	511119501110001000		1,000.00
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Credit Card Fees SM.5712.4.000.000 Commissioner Fees Contractual Expense Commissioner Fees	Credit Card Fees SM.5712.4.000.000 Commissioner Fees Contractual Expense Commissioner Fees SM.9050.8.000.000 Unemployment Insurance Employee Benefits 100.00 1,500.00		· -	
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Commissioner Fees	Commissioner Fees SM.9050.8.000.000 Unemployment Insurance 1,500.00 Employee Benefits	SM.5712.4.000.000	Commissioner Fees	100.00
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	Employee Benefits		Commissioner Fees	
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Employee Benefits			Employee Benefits	
Unemployment Benefits	Unemployment Benefits		Unemployment Benefits	
TOTAL 340 377 AA	TOTAL 228 367 00		TOTAL	228,367.00
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FROM: SM.1910.4.000.100 Insurance 4,000.00	FROM: SM.1910.4.000.100 Insurance 4,000.00		Contractual Expense	
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FROM:	FROM:	5141.1710.4.000.100		4,000.00
FROM: SM.1910.4.000.100 Insurance 4,000.00	FROM: SM.1910.4.000.100 Insurance 4,000.00		Contractual Expense	

SM.1910.4.000.200	Insurance Ferry Operation Insurance	7,000.00
	Contractual Expense	
SM.1910.4.000.300	Insurance Airport Insurance	8,400.00
5141.1710.1.000.300	Contractual; Expense	0,100.00
	Insurance Workers Comp	
SM.1950.4.000.000	Property Tax	1,767.00
GN 1000 4 000 000	Contractual Expense, CE	000.00
SM.1980.4.000.000	Payment of MTA Payroll Tax Contractual Expense	900.00
	MTA Payroll Tax	
SM.5610.4.000.000	Elizabeth Airport	400.00
	Contractual Expense	
	Elizabeth Airport, CE	
SM.5709.2.000.000	Repairs	9,800.00
	Capital Outlay	
SM.5709.2.000.100	Repairs - Other	12 000 00
5141.5709.2.000.100	Repairs Capital Outlay	12,000.00
	Repairs Rental Buildings	
SM.5709.2.000.200	Repairs	74,000.00
	Capital Outlay	, , , , , , , , , ,
	Repairs Docks & Terminals	
SM.5710.1.000.000	FI Ferry Operations	17,000.00
	Personal Services	
GM 5710 2 000 000	Ferry Operations, PE	5,000,00
SM.5710.2.000.000	FI Ferry Operations	5,000.00
	Equipment & Capital Outlay Ferry Repairs – Both Vessels	
SM.5710.2.000.100	FI Ferry Operations	13,500.00
5141.5710.2.000.100	Equipment & Capital Outlay	13,300.00
	Ferry Repairs - Munnatawket	
SM.5710.2.100.000	FI Ferry Operations	30,000.00
	Equipment & Capital Outlay	
G1 10 1 000 100	Fish Ladder	• • • • • • • • • • • • • • • • • • • •
SM.5710.4.000.100	FI Ferry Operations	3,000.00
	Contractual Expenses Utilities New London	
SM.5710.4.000.400	FI Ferry Operations	3,200.00
511.5710.1.000.100	Treny operations	3,200.00
	Contractual Expense	
	Printed Materials	
SM.5710.4.000.925	FI Ferry Operations	5,000.00
	Contractual Expense	
SM 5710 4 000 050	Waste Management	2 000 00
SM.5710.4.000.950	FI Ferry Operations Contractual Expense	2,000.00
	Training/Education	
SM.5711.4.000.000	Office Expense	12,100.00
	Contractual Expense	,
	Office Expense	

	TOTAL	228,367.00
	BAN Interest	
	Interest	
SM.9730.7.000.000	Bond Anticipation Notes	7,700.00
	Serial Bonds Interest	
	Interest	
SM.9710.7.000.000	Serial Bonds	4,400.00
	Medical Insurance Benefits	
	Employee Benefits	
SM.9060.8.000.000	Hospital & Medical Insurance	2,000.00
	Social Security Benefits	
	Employee Benefits	
SM.9030.8.000.000	Social Security	5,200.00

Exhibit to the Minutes:

RESOLVED that the Town Board of the Town of Southold hereby ratifies and approves the resolution of the Fishers Island Ferry District Board of Commissioners dated April 9, 2012, which reads as follows:

RESOLVED, that the following line item modifications to the 2011 budget, are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications ratified and approved on March 19th and April 4th, 2012.

<u>TO:</u>		
SM.1310.4.000.000	Accounting & Finance	55,000.00
	Contractual Expense	
	Accounting & Finance, CE	
SM.1420.4.000.000	Legal Fees & Fines	26,000.00
	Contractual Expense	
	Legal Fees & Fines, CE	
SM.1930.4.000.000	Insurance Claims	1,000.00
	Contractual Expense	
	Insurance Claims, CE	

SM.5710.2.000.200	FI Ferry Operations Equipment & Capital Outlay	3,267.00
	Repairs – Race Point	
SM.5710.4.000.000	FI Ferry Operations	16,000.00
21116 / 101 110001000	Contractual Expense	10,000.00
	Ferry Operations Other	
SM.5710.4.000.200	FI Ferry Operations	500.00
	Contractual Expense	
	Utilities Fishers Island	
SM.5710.4.000.300	FI Ferry Operations	100,000.00
21.116 / 101 1100016 00	Contractual Expenses	100,000.00
	Fuel Oil Vessels	
SM.5710.4.000.500	FI Ferry Operations	2,900.00
21.116 / 101 1100016 00	Contractual Expense	_,,
	Computer Operations	
SM.5710.4.000.600	FI Ferry Operations	1,100.00
511.5710.1.000.000	Contractual Expense	1,100.00
	Janitorial Supplies	
SM.5710.4.000.800	FI Ferry Operations	1,000.00
5141.5710.4.000.000	Contractual Expense	1,000.00
	Uniforms	
SM.5710.4.000.900	FI Ferry Operations	20,000.00
5141.5710.4.000.900	Contractual Expense	20,000.00
	Credit Card Fees	
SM.5712.4.000.000	Commissioner Fees	100.00
514.3712.4.000.000	Contractual Expense	100.00
	Commissioner Fees	
SM.9050.8.000.000	Unemployment Insurance	1,500.00
SW1.9030.8.000.000	Employee Benefits	1,500.00
	Unemployment Benefits	
	TOTAL	228,367.00
FROM:	IOIAL	220,307.00
SM.1910.4.000.100	Insurance	4,000.00
SWI.1910.4.000.100	Contractual Expense	4,000.00
	Insurance Ferry Operation	
SM.1910.4.000.200	Insurance Perry Operation	7,000.00
SWI.1910.4.000.200		7,000.00
	Contractual Expense	
SM.1910.4.000.300	Insurance Airport Insurance	9 400 00
SWI.1910.4.000.300		8,400.00
	Contractual; Expense	
SM.1950.4.000.000	Insurance Workers Comp	1 767 00
SM1.1930.4.000.000	Property Tax	1,767.00
SM.1980.4.000.000	Contractual Expense, CE	900.00
SM.1980.4.000.000	Payment of MTA Payroll Tax	900.00
	Contractual Expense	
CM 5610 4 000 000	MTA Payroll Tax	400.00
SM.5610.4.000.000	Elizabeth Airport	400.00
	Contractual Expense	
SM 5700 2 000 000	Elizabeth Airport, CE	0.000.00
SM.5709.2.000.000	Repairs	9,800.00
	Capital Outlay	
	Repairs - Other	

SM.5709.2.000.100	Repairs Capital Outlay	12,000.00
	Repairs Rental Buildings	
SM.5709.2.000.200	Repairs	74,000.00
	Capital Outlay Repairs Docks & Terminals	
SM.5710.1.000.000	FI Ferry Operations	17,000.00
	Personal Services	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
77.1.7.10.2.000.000	Ferry Operations, PE	
SM.5710.2.000.000	FI Ferry Operations Equipment & Capital Outlay	5,000.00
	Ferry Repairs – Both Vessels	
SM.5710.2.000.100	FI Ferry Operations	13,500.00
	Equipment & Capital Outlay	
SM 5710 2 100 000	Ferry Operations	20,000,00
SM.5710.2.100.000	FI Ferry Operations Equipment & Capital Outlay	30,000.00
	Fish Ladder	
SM.5710.4.000.100	FI Ferry Operations	3,000.00
	Contractual Expenses	
SM.5710.4.000.400	Utilities New London FI Ferry Operations	3,200.00
5141.5710.4.000.400	11 Terry Operations	3,200.00
	Contractual Expense	
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Printed Materials	
SM.5710.4.000.925	FI Ferry Operations	5,000.00
	Contractual Expense Waste Management	
SM.5710.4.000.950	FI Ferry Operations	2,000.00
	Contractual Expense	
CN 5711 4 000 000	Training/Education	12 100 00
SM.5711.4.000.000	Office Expense Contractual Expense	12,100.00
	Office Expense	
SM.9030.8.000.000	Social Security	5,200.00
	Employee Benefits	
SM.9060.8.000.000	Social Security Benefits Hospital & Medical Insurance	2,000.00
5141.7000.0.000.000	Employee Benefits	2,000.00
	Medical Insurance Benefits	
SM.9710.7.000.000	Serial Bonds	4,400.00
	Interest Serial Bonds Interest	
SM.9730.7.000.000	Bond Anticipation Notes	7,700.00
	Interest	.,
	BAN Interest	
	TOTAL	228,367.00