

Minutes

FISHERS ISLAND FERRY DISTRICT

FISHERS ISLAND, NEW YORK

April 9, 2012
Community Center

Acting Chairman Edwards opened the meeting at 5:06 PM noting that a quorum was present including Commissioners Chris Rafferty and David Burnham. Craig Gilbert was on the telephone and Gordon Murphy was present representing management and one member of the public was also in attendance.

Commissioner Rafferty opened a discussion on the normal notice period for this special meeting. Commissioner Edwards asked where and when the notices were posted. Mr. Murphy replied that the meeting notices were posted at least 24 hours prior to the meeting at the usual locations - post office and the FI terminal. Commissioner Rafferty motioned to waive the requirement for a 72 hour meeting notice as this meeting classified as a special emergency meeting. Commissioner Burnham seconded the motion. The motion carried by unanimous agreement.

Mr. Gilbert described the difficulty encountered by the District in trying to obtain a recent and accurate copy of the Civil Service position control with respect to District employees, and the consequential inability of the District to match new hires to vacant positions. This situation resulted in a rejection by Civil Service of Polly Ford as a full time employee when originally hired on February 13, 2012. At the same time, Civil Service has never recorded the transition of former full time employee, Paul Foley to part time work several years ago. In order to come into compliance with Civil Service, and better match actual assignments and qualifications as between Mr. Foley and Ms. Ford, management recommended that the two employees switch Civil Service Billets. Accordingly, after a brief discussion, Commissioner Rafferty made a motion seconded by Commissioner Edwards as follows:

WHEREAS, the Fishers Island Ferry District Board of Commissioners has been advised by the Suffolk County Civil Service Department and the Town of Southold of certain discrepancies with regard to the of the status of two employees; and

WHEREAS, the Fishers Island Ferry District Board of Commissioners wants to correct these discrepancies;

NOW, THEREFORE, BE IT RESOLVED that Resolution as of March 19, 2012 is hereby amended to reflect that Polly Ford is appointed as a full time Freight Agent effective as of February 13, 2012.

BE IT FURTHER RESOLVED that, effective as of February 13, 2012, Paul Foley is hereby released from his position as a full-time Freight Agent and, and appointed to the position of part-time Clerk.

The motion carried by unanimous agreement.

Mr. Murphy summarized the last version of the 2011 budget reclassification. Two lines had to change since the passage of the budget reclassification on April 3rd. This was due to the recent receipt by the District of two 2011 invoices, one for computer servicing in the amount of \$1,100 and the second for Race Point repairs in the amount of \$300. Commissioner Edwards asked that the minutes and motion reflect that two prior versions of this budget reclass had been approved by the board. After a brief discussion Commissioner Rafferty made a motion seconded by Commissioner Edwards as follows:

RESOLVED, that the following line item modifications to the 2011 budget be and are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications approved by the Commission on March 19th and April 4th, 2012.

It was noted that the budget modifications would be attached to the minutes.

Acting Chairman Edwards asked for comments from the public. There were no comments.

There being no further business to discuss, the meeting was adjourned at approximately 5:30PM.

April 9, 2012

Resolution

WHEREAS, the Fishers Island Ferry District Board of Commissioners has been advised by the Suffolk County Civil Service Department and the Town of Southold of certain discrepancies with regard to the of the status of two employees; and

WHEREAS, the Fishers Island Ferry District Board of Commissioners wants to correct these discrepancies;

NOW, THEREFORE, BE IT RESOLVED that Resolution as of March 19, 2012 is hereby amended to reflect that Polly Ford is appointed as a full time Freight Agent effective as of February 13, 2012.

BE IT FURTHER RESOLVED that, effective as of February 13, 2012, Paul Foley is hereby released from his position as a full-time Freight Agent andand appointed to the position of part-time Clerk.

RESOLVED that the Town Board of the Town of Southold hereby ratifies and approves the resolution of the Fishers Island Ferry District Board of Commissioners dated April 9, 2012, which reads as follows:

RESOLVED, that the following line item modifications to the 2011 budget, are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications ratified and approved on March 19th and April 4th, 2012.

TO:

SM.1310.4.000.000	Accounting & Finance Contractual Expense	55,000.00
SM.1420.4.000.000	Accounting & Finance, CE Legal Fees & Fines Contractual Expense	26,000.00
SM.1930.4.000.000	Legal Fees & Fines, CE Insurance Claims Contractual Expense	1,000.00
SM.5710.2.000.200	Insurance Claims, CE FI Ferry Operations	3,267.00
SM.5710.4.000.000	Equipment & Capital Outlay Repairs – Race Point FI Ferry Operations Contractual Expense	16,000.00
SM.5710.4.000.200	Ferry Operations Other FI Ferry Operations Contractual Expense	500.00
SM.5710.4.000.300	Utilities Fishers Island FI Ferry Operations Contractual Expenses	100,000.00
SM.5710.4.000.500	Fuel Oil Vessels FI Ferry Operations Contractual Expense	2,900.00
SM.5710.4.000.600	Computer Operations FI Ferry Operations Contractual Expense	1,100.00
SM.5710.4.000.800	Janitorial Supplies FI Ferry Operations Contractual Expense	1,000.00
SM.5710.4.000.900	Uniforms FI Ferry Operations Contractual Expense	20,000.00
SM.5712.4.000.000	Credit Card Fees Commissioner Fees Contractual Expense	100.00
SM.9050.8.000.000	Commissioner Fees Unemployment Insurance Employee Benefits Unemployment Benefits	1,500.00
	TOTAL	228,367.00

FROM:

SM.1910.4.000.100	Insurance Contractual Expense	4,000.00
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SM.1910.4.000.200	Insurance Ferry Operation Insurance	7,000.00
SM.1910.4.000.300	Contractual Expense Insurance Airport Insurance	8,400.00
SM.1950.4.000.000	Contractual; Expense Insurance Workers Comp Property Tax	1,767.00
SM.1980.4.000.000	Contractual Expense, CE Payment of MTA Payroll Tax	900.00
SM.5610.4.000.000	Contractual Expense MTA Payroll Tax Elizabeth Airport	400.00
SM.5709.2.000.000	Contractual Expense Elizabeth Airport, CE Repairs	9,800.00
SM.5709.2.000.100	Capital Outlay Repairs - Other Repairs	12,000.00
SM.5709.2.000.200	Capital Outlay Repairs Rental Buildings Repairs	74,000.00
SM.5710.1.000.000	Capital Outlay Repairs Docks & Terminals FI Ferry Operations	17,000.00
SM.5710.2.000.000	Personal Services Ferry Operations, PE FI Ferry Operations	5,000.00
SM.5710.2.000.100	Equipment & Capital Outlay Ferry Repairs – Both Vessels FI Ferry Operations	13,500.00
SM.5710.2.100.000	Equipment & Capital Outlay Ferry Repairs - Munnatawket FI Ferry Operations	30,000.00
SM.5710.4.000.100	Equipment & Capital Outlay Fish Ladder FI Ferry Operations	3,000.00
SM.5710.4.000.400	Contractual Expenses Utilities New London FI Ferry Operations	3,200.00
SM.5710.4.000.925	Contractual Expense Printed Materials FI Ferry Operations	5,000.00
SM.5710.4.000.950	Contractual Expense Waste Management FI Ferry Operations	2,000.00
SM.5711.4.000.000	Contractual Expense Training/Education Office Expense	12,100.00
	Contractual Expense Office Expense	

SM.9030.8.000.000	Social Security	5,200.00
	Employee Benefits	
	Social Security Benefits	
SM.9060.8.000.000	Hospital & Medical Insurance	2,000.00
	Employee Benefits	
	Medical Insurance Benefits	
SM.9710.7.000.000	Serial Bonds	4,400.00
	Interest	
	Serial Bonds Interest	
SM.9730.7.000.000	Bond Anticipation Notes	7,700.00
	Interest	
	BAN Interest	
	TOTAL	228,367.00

Exhibit to the Minutes:

RESOLVED that the Town Board of the Town of Southold hereby ratifies and approves the resolution of the Fishers Island Ferry District Board of Commissioners dated April 9, 2012, which reads as follows:

RESOLVED, that the following line item modifications to the 2011 budget, are hereby approved in all respects, effective as of December 31, 2011 superseding and replacing prior budget modifications ratified and approved on March 19th and April 4th, 2012.

TO:

SM.1310.4.000.000	Accounting & Finance	55,000.00
	Contractual Expense	
	Accounting & Finance, CE	
SM.1420.4.000.000	Legal Fees & Fines	26,000.00
	Contractual Expense	
	Legal Fees & Fines, CE	
SM.1930.4.000.000	Insurance Claims	1,000.00
	Contractual Expense	
	Insurance Claims, CE	

SM.5710.2.000.200	FI Ferry Operations	3,267.00
	Equipment & Capital Outlay	
	Repairs – Race Point	
SM.5710.4.000.000	FI Ferry Operations	16,000.00
	Contractual Expense	
	Ferry Operations Other	
SM.5710.4.000.200	FI Ferry Operations	500.00
	Contractual Expense	
	Utilities Fishers Island	
SM.5710.4.000.300	FI Ferry Operations	100,000.00
	Contractual Expenses	
	Fuel Oil Vessels	
SM.5710.4.000.500	FI Ferry Operations	2,900.00
	Contractual Expense	
	Computer Operations	
SM.5710.4.000.600	FI Ferry Operations	1,100.00
	Contractual Expense	
	Janitorial Supplies	
SM.5710.4.000.800	FI Ferry Operations	1,000.00
	Contractual Expense	
	Uniforms	
SM.5710.4.000.900	FI Ferry Operations	20,000.00
	Contractual Expense	
	Credit Card Fees	
SM.5712.4.000.000	Commissioner Fees	100.00
	Contractual Expense	
	Commissioner Fees	
SM.9050.8.000.000	Unemployment Insurance	1,500.00
	Employee Benefits	
	Unemployment Benefits	
	TOTAL	228,367.00
<u>FROM:</u>		
SM.1910.4.000.100	Insurance	4,000.00
	Contractual Expense	
	Insurance Ferry Operation	
SM.1910.4.000.200	Insurance	7,000.00
	Contractual Expense	
	Insurance Airport	
SM.1910.4.000.300	Insurance	8,400.00
	Contractual; Expense	
	Insurance Workers Comp	
SM.1950.4.000.000	Property Tax	1,767.00
	Contractual Expense, CE	
SM.1980.4.000.000	Payment of MTA Payroll Tax	900.00
	Contractual Expense	
	MTA Payroll Tax	
SM.5610.4.000.000	Elizabeth Airport	400.00
	Contractual Expense	
	Elizabeth Airport, CE	
SM.5709.2.000.000	Repairs	9,800.00
	Capital Outlay	
	Repairs - Other	

SM.5709.2.000.100	Repairs	12,000.00
	Capital Outlay	
	Repairs Rental Buildings	
SM.5709.2.000.200	Repairs	74,000.00
	Capital Outlay	
	Repairs Docks & Terminals	
SM.5710.1.000.000	FI Ferry Operations	17,000.00
	Personal Services	
	Ferry Operations, PE	
SM.5710.2.000.000	FI Ferry Operations	5,000.00
	Equipment & Capital Outlay	
	Ferry Repairs – Both Vessels	
SM.5710.2.000.100	FI Ferry Operations	13,500.00
	Equipment & Capital Outlay	
	Ferry Repairs - Munnatawket	
SM.5710.2.100.000	FI Ferry Operations	30,000.00
	Equipment & Capital Outlay	
	Fish Ladder	
SM.5710.4.000.100	FI Ferry Operations	3,000.00
	Contractual Expenses	
	Utilities New London	
SM.5710.4.000.400	FI Ferry Operations	3,200.00
	Contractual Expense	
	Printed Materials	
SM.5710.4.000.925	FI Ferry Operations	5,000.00
	Contractual Expense	
	Waste Management	
SM.5710.4.000.950	FI Ferry Operations	2,000.00
	Contractual Expense	
	Training/Education	
SM.5711.4.000.000	Office Expense	12,100.00
	Contractual Expense	
	Office Expense	
SM.9030.8.000.000	Social Security	5,200.00
	Employee Benefits	
	Social Security Benefits	
SM.9060.8.000.000	Hospital & Medical Insurance	2,000.00
	Employee Benefits	
	Medical Insurance Benefits	
SM.9710.7.000.000	Serial Bonds	4,400.00
	Interest	
	Serial Bonds Interest	
SM.9730.7.000.000	Bond Anticipation Notes	7,700.00
	Interest	
	BAN Interest	
	TOTAL	228,367.00