

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
February 3, 2023

Chair Shillo called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on February 3, 2023 at 3:00 PM at the Island Community Center and via Zoom.

Commissioners Ace Ahrens, Heather Burnham and Tom Cashel were present. Also in attendance were Geb Cook, Dave McCall, Jon Haney, and Deanna Ross. Commissioner Reid was absent. No members of the public were present.

Chair Shillo established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment - Mr. McCall reported that Mr. Glen Norton is requesting medical fare abatement but is still in the process of completing the paperwork. There was no public comment.

Minutes

Resolution 2023-016

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the following minutes: January 23, 2023.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, H Burnham, T. Cashel, and D. Shillo

Nays: None

Warrant

RESOLUTION 2023 – 017

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated February 3, 2023, in the amount of \$69,771.12

Moved by: Commissioner Cashel

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H Burnham, T. Cashel, and D. Shillo

Nays: None

BUDGET MOD 2022 (02.03.2023)

RESOLUTION 2023-018

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District Hereby amends the **2022** Fishers Island Ferry District budget as follows:

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Increase Appropriations:

SM5610.2.000.000	Airport Capital Expenditure	\$ 20,000.00
SM5710.4.000.400	Printed Materials	\$ 100.00
SM1980.4.000.000	MTA Tax	\$ 190.44
SM5710.1.000.400	Sick Time Earnings	\$ 32,518.38
SM5710.1.000.000	Utilities: New London	<u>\$ 2,000.00</u>
Total		\$ 54,808.82

Decrease Appropriations:

SM5710.4.000.910	Credit Card Fees (Silver Eel)	\$ 2,500.00
SM1910.4.000.500	Insurance (Silver Eel)	\$ 5,600.00
SM5710.1.000.100	Payroll Expense	<u>\$ 46,708.82</u>
Total		\$ 54,808.82

Moved by: Commissioner Cashel

Seconded by: Commissioner Burnham

Ayes: A. Ahrens, H. Burnham, T. Cashel, and D. Shillo

Nays: None

Freight Rates - Mr. Cook updated the BOC. Mr. Cook informed the BOC that an error was discovered regarding commercial freight rate charges. When the new website was initiated in 2022, commercial freight rates mistakenly defaulted to the 2016 rates. Discussion ensued. The resolution to change the rates is tabled at this time and will be discussed further at a future meeting.

HR / Merit

RESOLUTION 2023– 019

Whereas the Fishers Island Ferry District Board of Commissioners wishes to show its appreciation to its employees for extraordinary service; and

Therefore, it is RESOLVED to award the one-time merit payment of \$3500.00 to employee 39179 in appreciation for his hard work and dedication to the Fishers Island Ferry District and his work towards assisting with the significant repairs and upgrades to the Munnatawket heads, Terminal tile repair and ramp upgrades to the district in 2022.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, H. Burnham, T.Cashel and D. Shillo

Nays: None

HR/Promotion

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RESOLUTION 2023– 020

WHEREAS employee 83357 has performed with merit in the duties of Freight Agent, and

WHEREAS the manager has recommended that employee 83357 be promoted to Senior Agent and the wages be increased to \$23.00.

Therefore it is RESOLVED that employee 83357 be promoted to Senior Agent and the wages be increased from \$19.48 per hour to \$23.00 per hour with effect February 23, 2023.

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

Marine Services

Resolution 2023 -021

WHEREAS, DOCKO Inc., a marine engineering firm specializing in planning, design, engineering and construction located in Mystic CT has provided professional engineering services to the FIFD for thirty nine years and has provided valuable input and advise to the BOC on various pending projects; and

WHEREAS the Board of Commissioners of the Fishers Island Ferry District has determined that the institutional knowledge and familiarity with the District's infrastructure enables DOCKO, Inc. to provide efficient and expeditious professional services; and

WHEREAS, DOCKO, Inc. has presented a proposal to the BOC for the provision of professional engineering services for engineering / project manager at the rate of \$230.00 per hour; engineering services for engineering technician / computer drafting at the rate of \$165.00 per hour; and engineering services for project administration at the rate of \$145.00 per hour for the term ending January 2024;

WHEREAS, the BOC of the FIFD has determined that it would not be in the best interests of the taxpayers of the FIFD to seek alternative proposals or quotations from other engineering firms who do not possess DOCKO's experience and institutional knowledge.

Now, therefore be it RESOLVED that the BOC waives the requirement of a second quote in Guideline 8 of the FIFD Procurement Policy; and be it further

RESOLVED that the BOC of the FIFD hereby accept the proposal of DOCKO Inc. for marine engineering Professional Services dated January 27, 2023 and authorizes the District Manager to execute the professional services agreement, subject to the approval of District Counsel.

Moved by: Commissioner Burnham

Seconded by: Commissioner Cashel

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Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

Property Management

RESOLUTION 2023 – 022

357 Whistler Ave – Short-term lease

WHEREAS, the Fishers Island Ferry District (“FD”) wishes to lease 357 Whistler Avenue for the period June 15, 2023 through September 15, 2023 to the Hay Harbor Club, Inc.; and

WHEREAS, the BOC has determined that the proposal is fair and reasonable and beneficial to the residents of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the FD authorizes management to execute the Lease Agreement with Hay Harbor Club, Inc. for a term of June 15, 2023 through September 15, 2023 without a renewal option for the amount of \$28,000 for the term, subject to the approval of District Counsel and the Town Attorney.

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

Discussion ensued regarding renovations at 357 Whistler Avenue which are planned for Fall 2023.

HR/Longevity

RESOLUTION 2023 – 023

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook grants a 1% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for ten years; and,

It is RESOLVED to note that with effect February 20, 2023, employee 40842 salary be increased by 1% to \$106,050.00.

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

HR/Longevity

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RESOLUTION 2023 – 024

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook grants a 1% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for ten years; and,

It is RESOLVED to note that with effect February 28, 2023, employee 47961 hourly wage be increased by 1% to \$26.26 per hour.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

Merit

RESOLUTION 2023-025

WHEREAS the following employees have exceeded the requirements of their positions;

THEREFORE, IT IS RESOLVED to increase their wages and salaries as listed with effect February 23, 2023.

EMPLOYEE LAST NAME	EMPLOYEE FIRST NAME	EMPLOYEE CODE	01 Jan 2023 Rate	Increase %	Feb 23, 2023 Rate
		14021	\$25.63	3%	\$26.40
		28425	\$21.00	3%	\$21.63
		32701	\$21.82	2.4%	\$22.34
		34899	\$30.75	1.5%	\$31.21
		38115	\$35.16	1.45%	\$35.67
		40967	\$28.70	1.04%	\$29.00
		41786	\$18.45	2.44%	\$18.90
		44205	\$16.66	2.05%	\$17.00
		47961	\$25.63	1.44%	\$26.00
		57642	\$36.07	1.89%	\$36.75
		58676	\$35.62	2.47%	\$36.50

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		15814	\$16.40	6.70%	\$17.50
		16466	\$17.43	3.27%	\$18.00
		34011	\$15.76	4.70%	\$16.50
		37993	\$23.11	.48%	\$23.22
		40949	\$19.48	2.67%	\$20.00
		45463	\$15.38	4.03%	\$16.00
		46717	\$15.38	4.03%	\$16.00
		48246	\$16.14	5.33%	\$17.00
		62812	\$31.84	1.44%	\$32.30
		64244	\$16.81	1.13%	\$17.00
		79935	\$15.76	7.87%	\$17.00
		80263	\$15.38	1.43%	\$15.60

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, H. Burnham, T. Cashel and D. Shillo

Nays: None

Legal/Settlement

RESOLUTION 2023 – 026

WHEREAS the District was presented with a claim Laurel Wycoff for the sum of \$1,023.47 plus \$71.64 in FL sales tax as reimbursement for the breaking the drivers side mirror of a 2018 BMW X3 M401 sedan that was damaged on our boat Race Point on September 24, 2022, while in the custody of the Ferry District; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interest of the District to resolve this claim to avoid the expense and uncertainties of litigation; and

Therefore, be it RESOLVED that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim and directs management to make payment of the settlement in the amount of \$1095.11 subject to the approval of District Counsel and the Southold Town Attorney.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Burnham

Ayes: A. Ahrens, H. Burnham, T. Cashel, and D. Shillo

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Nays: None

Management Reports

Race Point Update - Mr. Haney updated the BOC. Race Point went to Goodison shipyard on January 23, 2023. The boat was hauled out quickly and progress is moving along well. USCG inspection was held on Tuesday, January 31, 2023 and a work list has been approved. The boat is all sanded and ready to pain. The windows are in the process of being assembled and are expected to be delivered by mid February. Templates arrived in the mail today and they will be cutting the templates in this week and install the windows as soon as they arrive. New doors are being installed. Mr. Haney is expecting to have the boat back by the end of March 2023.

Munnatawket Update - Replacement of the bridge started this morning. Engineers are on the boat every morning giving a once over and checking in with the captain after start up. The scheduled 8:30pm boat tonight was cancelled due to weather/wind.

Correspondence - Mr. Cook received a letter from Staley Sednaoui and the Community Center requesting a private charter of Munnatawket on Thursday, July 20, 2023 for around the island cruise sponsored by the Community Center. The private charter will be for two hours. Mr. Cook will discuss the details with Mrs. Sendnaoui before approval is granted.

Elliot Bay Design Group - Mr. Cook reported that EBDG is expected to have their draft done at the end of the week and they are working on the survey.

Dolphins - Mr. Cook reported that the TOS will be holding a public meeting soon to address the FIFD using a bond to pay for the dolphins. The FIFD will also need to hold a public meeting as well. The RFP is almost complete and should be ready next week.

Ticketing - Mr. Cook updated the BOC. Mr. Cook reported that he spoke with FairHarbor and they are now working with developers regarding scanning capabilities. Anchor and Rocket Rez both would like to present again to the BOC at a convenient time in late February or March.

Transfer Station Road - Discussion ensued regarding repair of the road to the transfer station. ICB has approached Mr. Cook regarding any progress with the Waste Management's willingness to collaborate with the Ferry District in funding the repair of the road. Mr. Cook will reach out to Waste Management to further discuss.

Executive Session - No executive session is needed at this time.

Next BOC Meeting is scheduled for Tuesday, February 21, 2023, at 4:00 PM at the Community Center and via Zoom.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner A. Ahrens, the meeting was adjourned at 4:26 pm.