

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
May 31, 2022

Chair Reid called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on May 31, 2022, at 4:00 PM at the Island Community Center and via Zoom.

Commissioners Ace Ahrens, Heather Burnham, Tom Cashel and Dianna Shillo were present. Also in attendance were Geb Cook, David McCall, John Haney and Deanna Ross. There were no members of the public present.

Chair Reid established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment - Mr. McCall reported that three pieces of correspondence was received. Correspondence from the ordinance building was notifying the Ferry District that they have a permit and are planning on adding utilities, parking and patio area. Correspondence was received from the Town of Southold requesting the Ferry District to provide transportation for the August 3, 2022 TOS meeting held on Fishers Island. Mr. Cook will respond to the TOS. Correspondence was received from the Community Center requesting consideration for relief of the charter for the FINY FEST being held on 7/22/22. The BOC has agreed to provide the charter for the cost of crew time and fuel. Discussion ensued regarding the incident yesterday, May 30, 2022 where 53 reservations were taken up until 12pm that day for the Fishers Island 2:45pm departure boat. Management is unsure if this was due to a human or system error. When a boat is added to the schedule it automatically limits car reservations to 25 and a cutoff time of 3 hours for making reservations; however, this boat time did not and resulted in the overbooking. Once the error was recognized, management and the crew sent the New London 3:30 boat over to Fishers early and within 75 minutes the parking lot was emptied. Further discussion ensued regarding special schedules and the website schedule not reflecting the additional boat times. In addition, there was discussion regarding the new ticketing system. Management has agreed to inquire if FareHarbor has consultants that can do integration work or to possibly hire a point person that would deal with all matters related to the new ticketing system.

Minutes

Resolution 2022-084

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the following minutes: May 16, 2022

Moved by: Commissioner Ahrens
Seconded by: Commissioner Shillo
Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo
Nays: None

Warrant

RESOLUTION 2022 - 085

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RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated May 31, 2022, in the amount of \$89,206.31

Moved by: Commissioner Shillo
Seconded by: Commissioner Burnham
Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo
Nays: None

HR – New Hire

RESOLUTION 2022-086

It is resolved to rescind Resolution 2022-074

RESOLUTION 2022-074

WHEREAS the Ferry District requires additional Cashiers;

Therefore it is RESOLVED to appoint, with effect May 25, 2022, Heather Proudman as a part-time cashier at a rate of \$15.00 per hour.

It is further RESOLVED to temporarily appoint with effect May 25, 2022, Ms. Proudman from part-time to full-time summer seasonal status. On September 19, 2022, Ms. Proudman will terminate her summer seasonal position and on September 20, 2022 be re-appointed to part-time Cashier.

*Moved by: Commissioner Shillo
Seconded by: Commissioner Ahrens
Ayes: A. Ahrens, H. Burnham, D. Shillo and T. Cashel.
Nays: None*

Moved by: Commissioner Burnham
Seconded by: Commissioner Ahrens
Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo
Nays: None

HR Longevity

RESOLUTION 2022-087

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook and the CSEA Collective Bargaining Agreement grants a 2% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for 20 years; and,

WHEREAS employee 66110 has met that requirement on March 4, 2022. Now therefore be it

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RESOLVED that employee 66110 wages be increased from \$39.62 to \$40.41 retroactive to March 4, 2022

Moved by: Commissioner Ahrens

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo

Nays: None

HR New Hire

RESOLUTION 2022-088

WHEREAS the Ferry District requires additional Deckhands;

Therefore it is RESOLVED to appoint, with effect June 8th 2022, Claire Angier as a part-time deckhand at a rate of \$15.00 per hour.

It is further RESOLVED to temporarily appoint with effect June 8th, 2022, Ms. Angier from part-time to full-time summer seasonal status. On September 19, 2022, Ms. Angier will terminate her summer seasonal position and on September 20, 2022 be re-appointed to part-time Deckhand.

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: A. Ahrens, T. Cashel , H. Burnham, J. Reid and D. Shillo

Nays:

RESOLUTION 2022-089

WHEREAS the Ferry District requires additional Deckhands;

Therefore it is RESOLVED to appoint, with effect June 8th 2022, Ryan Griffiths as a part-time deckhand at a rate of \$15.00 per hour.

It is further RESOLVED to temporarily appoint with effect June 8, 2022, Mr. Griffiths from part-time to full-time summer seasonal status. On September 19, 2022, Mr. Griffiths will terminate his summer seasonal position and on September 20, 2022 be re-appointed to part-time Deckhand.

Moved by: Commissioner Cashel

Seconded by: Commissioner Shillo

Ayes: A. Ahrens, T. Cashel , H. Burnham, J. Reid and D. Shillo

Nays:

RESOLUTION 2022-090

WHEREAS the Ferry District requires additional Deckhands;

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Therefore it is RESOLVED to appoint, with effect June 8th 2022, Joshua Henry as a part-time deckhand at a rate of \$15.00 per hour.

It is further RESOLVED to temporarily appoint with effect June 8, 2022, Mr. Henry from part-time to full-time summer seasonal status. On September 19, 2022, Mr. Henry will terminate his summer seasonal position and on September 20, 2022 be re-appointed to part-time Deckhand.

Moved by: Commissioner Cashel

Seconded by: Commissioner Shillo

Ayes: A. Ahrens, T. Cashel , H. Burnham, J. Reid and D. Shillo

Nays:

HR/ Promotion

RESOLUTION 2022 –091

WHEREAS 44205 has performed with merit in the duties of a part time deckhand, and

WHEREAS the manager has recommended that said deckhand be promoted to fulltime deckhand

Therefore it is RESOLVED that employee 44205 be promoted to fulltime deckhand and the wages be increased from \$15.38 per hour to \$16.25 per hour with effect June 16, 2022.

Moved by: Commissioner Shillo

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo

Nays: None

Legal / EAP Contract Renewal

RESOLUTION 2022 - 092

WHEREAS the current agreement with Behavioral Health Consultants (BHC), for the Employee Assistance Program expires on June 1, 2022, and that BHC has changed its name to KGA Inc., therefore management recommends that said agreement with KGA Inc. be renewed;

THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby directs and authorizes Ms. Carol Murphy to execute a 2 year agreement ending May 31, 2024, for \$1,800 per year, and any related ancillary documents, and authorizes management to pay invoices when properly invoiced and approved by management. Contract ends May 31, 2024.

Moved by: Commissioner Burnham

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo

Nays: None

Contract / Health Insurance

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RESOLUTION 2022 - 093

WHEREAS the District desires to put in place new health insurance coverage for its qualified employees commencing July 1, 2022; and

WHEREAS the insurance broker Gowrie Group presented insurance options; and

WHEREAS the United Health Care insurance plan (the "Plan") was selected based on coverage and terms; and

WHEREAS the United Health Care insurance plan is a high deductible plan and a Health Reimbursement Account ("HRA") arrangement can be combined with this health insurance plan, requiring the services of a third-party HRA plan administrator, and Progressive Benefit Solutions, LLC was selected to provide these services; and

WHEREAS the District through the HRA will reimburse employees enrolled in the Plan up to \$5,000 per single employee or up to \$10,000 per enrollee greater than a single employee for Plan year out-of-pocket expenses;

THEREFORE BE IT RESOLVED, that commencing July 1, 2022, the District shall make available to its qualified employees the United Health Care insurance plan; and

be it further RESOLVED that management is authorized to execute all documents relating to the Plan subject to review by counsel; and

be it further RESOLVED that commencing July 1, 2022 the District authorizes management to execute all documents relating to establishment of and oversight over an HRA with Progressive Benefit Solutions, LLC subject to review by counsel; and

be it further RESOLVED that for the year commencing July 1, 2022 and ending June 30, 2023 only, the District shall fund the HRA sufficiently to reimburse employees enrolled in the Plan up to \$5,000 per single employee or up to \$10,000 per enrollee greater than a single employee for plan year out-of-pocket expenses; and

be it further RESOLVED that management be authorized and instructed to work with the Gowrie Group to review any other related documents as the case may be and in general to finalize and put in place these two related health care coverage programs commencing July 1, 2022

Moved by: Commissioner Cashel

Seconded by: Commissioner Ahrens

Ayes: A. Ahrens, H. Burnham, D. Shillo, T.Cashel and J.Reid

Nays: None

IT/ New Computer Servers

RESOLUTION 2022– 094

Whereas management has received and reviewed a quote from Dell Computer, which vendor offered pricing under the GSA contract and

Whereas management recommends acceptance of the Dell Computer quote for new servers.

Therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the quote of \$8,950.00 from Dell Computer and authorizes general manager Mr. George Cook to complete this purchase.

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Moved by: Commissioner Burnham
Seconded by: Commissioner Ahrens
Ayes: A. Ahrens, T. Cashel, H. Burnham, J. Reid and D. Shillo
Nays: None

Theater Lease and Letter of Intent - Commissioner Cashel updated the BOC. Mr. Cook has been in contact with the TOS Attorney, John Burke to review the Letter of Intent.

Management Reports

Race Point Update - Mr. Haney updated the BOC. Cummins visited the New London dock on Friday, May 27, 2022 to replace the faulty turbo. While doing the replacement, they expressed some concern over excessive wear on the exhaust manifold. The parts were ordered but they are still missing the mid section of the manifold. The boat continues to operate at reduced RPM until the new parts arrive. As the manifest allows, management will run Munnatawket more. The spare turbo that was ordered to keep on our shelf should be arriving soon. Effective immediately, there is a 16 passenger maximum on fuel charters. Starting tomorrow, June 1, 2022, fuel charters will be scheduled at 9:15/10:15am with fuel trucks returning at 5:45pm. Race Point will be out for several days for routine maintenance.

Munnatawket Update - Mr. Haney updated the BOC. Munnatawket will be used this week while Race Point is out for service. On fuel charter days, Munnatawket will always be used for the 6:15pm run for the summer.

Silver Eel Update - Mr. Haney reported that the powerhead did arrive and the Technician has been working on it but just recently contracted COVID. The marina is looking to possibly pull another Yamaha Technician from one of their other marinas. The USCG COI is scheduled for June 23, 2022.

Other - Mr. Cook provided a fuel surcharge update to the BOC. May 2022 fuel surcharges totaled approximately \$12,000. Current fuel cost is \$56,000 compared to \$27,000 last year at this time. The fuel surcharge has helped but the Ferry District continues to have an 8% shortfall. Mr. Haney reported that while the Race Point is operating at reduced RPM, he will increase staffing on the boat to lessen turn-around times. After several more hires, Mr. Haney is confident they will be able to run two boat schedule over the 4th of July. Commissioner Burnham suggested a handling fee if one has numerous pallets coming over on one boat. Large amounts of HarTru were sent over on pallets which is labor intensive to load and unload off the boats and from the freight area. Discussion ensued and management will look into it further.

Executive Session

At 17:08 it was RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner T. Cashel
Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo

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Nays: None

At 17:25 it was RESOLVED that the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner T. Cashel

Ayes: A. Ahrens, H. Burnham, T. Cashel, J. Reid and D. Shillo

Nays: None

HR/Promotion

RESOLUTION 2022– 095

WHEREAS employee 57702 has performed with merit in the duties of Freight Agent, and

WHEREAS the manager has recommended that employee 57702 be promoted to Senior Agent and the wages be increased to \$22.50.

Therefore it is RESOLVED that employee 57702 be promoted to Senior Agent and the wages be increased from \$18.45 per hour to \$22.50 per hour with effect June 16, 2022.

Moved by: Commissioner Shillo

Seconded by: Commissioner Cashel

Ayes: A. Ahrens, J. Reid, H. Burnham, P. Rugg and D. Shillo

Nays: None

HR/Merits

RESOLUTION 2022 – 096

THEREFORE, IT IS RESOLVED to increase their wages and salaries as listed with effect June 16, 2022.

EMPLOYEE NUMBER	June 7, 2022 Rate
14011	\$ 16.00
15814	\$ 16.00
16466	\$ 17.00
38461	\$ 18.50
24473	\$ 22.25
34899	\$ 30.00
37993	\$ 17.00
38115	\$ 34.30
39179	\$ 32.75
46489	\$ 16.00
40949	\$ 19.00
47961	\$ 25.00

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48246	\$ 15.75
57642	\$ 34.50

58369	\$ 35.00
58676	\$ 34.75
66110	\$ 41.00
80590	\$ 18.00
83357	\$ 19.00

Moved by: Commissioner Burnham
Seconded by: Commissioner Cashel
Ayes: A. Ahrens, H. Burnham, J. Reid, T. Cashel, and D. Shillo
Nays: None

Next BOC Meeting is scheduled for Monday, June 13, 2022, at 4:00 PM at the Island Community Center and via Zoom.

Adjournment

There being no further business to discuss, and on motion made by Commissioner A. Ahrens, seconded by Commissioner T. Cashel, the meeting was adjourned at 5:29 pm.