

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
February 22, 2022

Chair Reid called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on February 22, 2022, at 4:00 PM at the Island Community Center and via Zoom.

Commissioners Heather Burnham, Tom Cashel and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, David McCall, John Haney, Carol Murphy and Deanna Ross. Commissioner Ahrens was absent. There were no members of the public present.

Chair Reid established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

**Correspondence/Public Comment** - Mr. Cook reported that he received an email from Ms. Ghislaine Boulanger stating that she thought the ticketing system was appalling. Mr. Cook responded to Ms. Boulanger via phone call today. Discussion ensued regarding the new ticketing and reservation fees. Mr. Cook has agreed to reduce the reservation fee online to accommodate the Fair Harbor fee which is unavoidable to keep the price of a reservation relatively the same as it has been in the past. The BOC has agreed to trial this now and if further adjustments need to be made they will address at future BOC meetings.

**Minutes**

RESOLUTION 2022 – 027

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes from January 24, 2022, and February 7, 2022 meetings.

Moved by: Cashel  
Seconded by: Reid  
Ayes: H. Burnham, T. Cashel and J. Reid  
Nays: None  
Abstain: D. Shillo

**Budget Modification**

RESOLUTION 2022 – 028

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2021 Fishers Island Ferry District budget as follows:

**Decrease Appropriations**

SM.5710.4.000.300	Fuel Oil, Vessels	10,300.00
		<hr/> 10,300.00

**Increase Appropriations**

SM.5610.2.000.000	Airport Expense: Capital Outlay	10,000.00
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SM.5710.4.000.625	Terminal Supplies	300.00
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		10,300.00

Moved by: Shillo  
Seconded by: Burnham  
Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid  
Nays: None

**Warrant**

RESOLUTION 2022 - 029

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated February 22, 2022, in the amount of \$90,244.87.

Moved by: Burnham  
Seconded by: Shillo  
Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid  
Nays: None

**Finance** - Ms. Carol Murphy reviewed January 2022 financial reports. Total revenues were down compared to January 2021. This was mostly due to the drop in the Covid surcharge. Fuel oil was up 76%. Medical Insurance cost is high because of an accounting issue of not posting to the correct date. This will be corrected next month. Ms. Murphy reported that she spoke with Mr. John Costelow from EFPR who performs the annual audit. The annual audit will start March 21, 2022. Ms. Murphy will receive a list of documentation they will need to expedite the actual audit work by tomorrow, February 23, 2022. In addition, Ms. Murphy's goal is to get the Town of Southold onboard early to facilitate their documentation transfers so the audit process is not held up. Ms. Murphy reported that several other goals include changing the accounting process so it is more in line with real time and tracking payroll in-house along with the TOS preparing payroll. This will allow the District to track time off, etc. and give them the ability to print a lost pay stub or W2 and provides for a good reconciliation tool. Reporting of sales is now on track with regard to the new ticketing system after some glitches were identified. Commissioner Burnham asked if the Fair Harbor system will allow the District to track more demographic and traffic data. Ms. Murphy and Mr. Cook stated that the filters are good in the Fair Harbor system. Commissioner Burnham is hopeful to capitalize on the software to generate more detailed reports.

**Management Reports**

**Race Point** - Mr. Haney updated the BOC. Race Point's 5 year inspection will be coming up in mid March 2022. April 6, 2022 is the drop dead date that it must be completed. Mr. Haney recapped the events of February 4th and 5th, 2022. Currently there are two independent systems. One port in the engine room and one port that shares the bridge and aft. The port of the control module that controls the bridge and aft failed. As a result of this, Mr. Haney has been in talks with Twin Disc and is in the process of having them make a modification to the system that will allow an independent station in the wheelhouse separate from the aft and engine room. The new plan will need to be drawn up by Twin

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Disc for USCG approval. Parts have already been ordered for install once approved. The time line is 6-8 weeks. Mr. Haney reported that this modification will cost approximately \$12,000. Mr. Haney thanks Mr. Dave Riley from Cross Sound Ferry who was extremely helpful with regard to the situation. Mr. Haney is preparing for Race Point's yard period later in the year and intends to redo the passenger cabin including sealing it and replacing windows. Discussion ensued regarding fixed or open windows. Mr. Haney will do further research regarding the cost of fixed versus open windows and HVAC. Mr. Haney will get an initial analysis regarding HVAC.

**Munnatawket** - The boat will be going into dry dock at the end of the week or beginning of next week. A haul inspection still needs to be completed. The Shipyard continues to work on the replacement of steel in the passenger cabin. Once completed, the 5 year inspection will take place. Currently the boat is in laid up status. All inspections must take place before the boat can carry any passengers. Discussion ensued regarding alternative places for the life jacket boxes and the possibility of new seating that would house life jackets. Mr. Haney is hopeful that Munnatawket will return by mid March if everything goes well with the haul inspection. Discussion ensued regarding the age and future of Munnatawket and the possibility of a new boat years down the road. Mr. Cook will gather information to present to the BOC regarding the steps and timeline of building a new boat to aid in long term planning.

**Legal/RP**

RESOLUTION 2022 - 030

It is resolved to rescind Resolution 2022-021; and

WHEREAS the MV Race Point developed an electrical/mechanical malfunction on Thursday, February 3<sup>rd</sup>, 2022, and repairs were made by Ferry District personnel and;

Whereas the repairs were not sufficient, and the Race Point was taken out-of-service on Saturday, February 5<sup>th</sup> and;

Whereas it was determined that a specialist firm should be engaged to analyze and repair the engine controls systems; and,

Therefore, it is RESOLVED that the Board of Commissioners, hereby declares the inoperable condition of the Race Point an emergency, waives the requirement for competitive bids; and

It is further RESOLVED to engage Sound Mobile Marine LLC (Popeye) for an amount not to exceed \$2,000 to run a special trip on Sunday, February 6<sup>th</sup> and to charter a ferry from Cross Sound Ferries (CSF) for use on Monday, February 7<sup>th</sup> at a rate of \$600.00 per hour with a minimum of \$2,400.00 and a total cost not to exceed \$20,000.

Moved by: Commissioner Burnham

Seconded by: Commissioner Reid

Ayes: H. Burnham, T. Cashel and J. Reid

Nays: None

Abstain: D. Shillo

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**Legal/Operations**

RESOLUTION 2022 - 031

Whereas our two auto ferries have undergone repowering using Cummins engines and Twin Disc gear-  
ing; and

Whereas as supply chain issues have caused an emergency situation of spare parts being unavailable  
when needed, the parts from these two manufacturers are proprietary, and the imminent danger to life,  
health and safety caused by the interruption of ferry service to from the island; and

Therefore it is RESOLVED that the Board of Commissioners, hereby authorizes management to purchase  
specific parts for inventory on hand to mitigate the emergency need of ferries becoming inoperative and  
to maintain the essential service of ferry service to and from the island; and

It is further RESOLVED to engage Cummins Sales and Service and Twin Disc for an amount not to exceed  
\$50,000 to create an inventory of spare parts that can be applied to either of the District's auto ferries.

Moved by: Commissioner Burnham

Seconded by: Commissioner Shillo

Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid

Nays: None

**Legal/Settlement**

RESOLUTION 2022 – 032

WHEREAS the District was presented with a claim by The Toldo Company for the sum of \$2,000.00 plus  
\$127.00 in CT sales tax as reimbursement for the breaking the front panel of a rented skid steer loader.  
that was damaged in our yard on December 22, 2021, while in the custody of the Ferry District; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in  
the best interest of the District to resolve this claim to avoid the expense and uncertainties of litigation;  
and

Therefore, be it RESOLVED that the Board of Commissioners of the Fishers Island Ferry District approves  
the settlement of this claim and directs management to make payment of the settlement in the amount  
of \$2,127.00 subject to the approval of District Counsel and the Southold Town Attorney.

Moved by: Commissioner Cashel

Seconded by: Commissioner Shillo

Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid

Nays: None

**Other** - Discussion ensued regarding the use of waiver forms when the Ferry District is asked to move  
equipment. Further discussion ensued regarding the condition of the airport road after the seawall  
project.

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**Ski South Beach Lease** - Mr. Ski is requesting to have his lease of the South Beach parking lot extended. The BOC has agreed to extend the lease through May 31, 2022.

**Legal/Award**

RESOLUTION 2022 - 033

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas two proposals were received, the proposals conform to the published specifications, the pricing is acceptable to management, and management recommends accepting the proposal from Dime Oil Co LLC;

Therefore, it is Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from Dime Oil Co LLC for mark-up price \$.0224 from the daily posted barge price in New Haven, CT for the period commencing February 15, 2022, and ending December 31, 2025; and

It is further Resolved to authorize management to execute contract and ancillary documents for this commodity after review by District counsel.

Moved by: Commissioner Burnham  
Seconded by: Commissioner Reid  
Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid  
Nays: None

**Legal/Award**

Resolution 2022- 034

Whereas the Fishers Island Ferry District needs to replace the thermal insulation and metal facing on the vehicle deck and passenger cabin on M/V Munnatawket; and

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas only one proposal was received, evaluated, and confirmed that it conformed to the published specifications; and

Whereas the proposal from Anchor Companies is the only bid for the M/V Munnatawket thermal insulation and metal facing; and

Therefore it is Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from Anchor Companies in the amount of \$15,903.00 for approximately 400 square feet of thermal insulation and .032 thick aluminum facing and authorizes management to review and authorize change orders up to 25% of the total bid; and

It is further Resolved to authorize management to execute contract and ancillary documents for this project after review by District Counsel.

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Moved by: Commissioner Shillo  
Seconded by: Commissioner Reid  
Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid  
Nays: None

**Other** - Mr. Cook reported that the electrical service to the Theater has been replaced and the current demand charge has gone away. The electrical panel may need to be replaced. Commissioner Cashel stated he will be working on preparing a term sheet between the Ferry BOC and the Friends of the Fishers Island Theater to assist in moving forward with the possible sale of the Theater building.

**HR**

RESOLUTION 2022 – 035

WHEREAS this Resolution 2020- 055 should have been rescinded in 2020: and,

Therefore it is Resolved to rescind Resolution 2020- 055.

Moved by: Burnham  
Seconded by: Cashel  
Ayes: H. Burnham, T. Cashel, D. Shillo and J. Reid  
Nays: None

RESOLUTION 2022 - 036

It is Resolved to rescind resolution 2022 - 018; and

It is further RESOLVED that the BOC of the FIFD hereby appoints David B. McCall as Assistant Manager (FIFD) effective February 10, 2022, at an annual salary of \$75,000.00. Mr. McCall will terminate his position as Freight Agent (FIFD) at the close of business on February 9, 2022.

Moved by: Commissioner Cashel  
Seconded by: Commissioner Burnham  
Ayes: H. Burnham, D. Shillo, T. Cashel and J. Reid  
Nays: None

**Executive Session**

At 17:57 it was RESOLVED, that the Commission move into Executive Session for the purpose of discussing collective bargaining and personnel matters.

Moved by: Commissioner H. Burnham  
Seconded by: Commissioner T. Cashel  
Ayes: H. Burnham, T. Cashel, J. Reid and D. Shillo  
Nays: None

At 18:24 it was RESOLVED that the Commission exit from Executive Session and resume Public Session.

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Moved by: Commissioner D. Shillo  
Seconded by: Commissioner J. Reid  
Ayes: H. Burnham, T. Cashel, J. Reid and D. Shillo  
Nays: None

**HR**

RESOLUTION 2022 - 037

It is RESOLVED to increase employee 60744's salary to \$75,000 per annum with effect February 24, 2022.

Moved by: Commissioner Shillo  
Seconded by: Commissioner Reid  
Ayes: H. Burnham, D. Shillo, T. Cashel and J. Reid  
Nays: None

**Next BOC Meeting is scheduled for Monday, March 7, 2022, at 4:00 PM at the Island Community Center and via Zoom.**

**Adjournment**

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner D. Shillo, the meeting was adjourned at 6:27 pm.